

Austin Seven Clubs Association (A7CA)

AGM on Sunday 15th April 2012 at Gaydon

Minutes

1. Welcome

Bernard welcomed all attendees to his last Association AGM as Chairman especially to our President **Bob Wyatt** - thanking **Howard** for providing transport. He also thanked **Phil** for making the arrangements to hold the Meeting at our Archives Centre.

He underlined that we have an exceptionally full Agenda and urged all to help us really move along.

2. Attendees & Apologies

Ian asked attendees to complete the attendance/apologies sheet being circulated and update their e-mail address as necessary.

Attendance/Apologies List is at **Attachment 1a.** and a **Statistic of Attendance 2009 until this Meeting** at **Attachment 1b.**

3. Minutes of Previous Meeting

3.1 Amendments

Ian reported that he had received no amendments to the Minutes of the last Meeting

3.2 Approval

Agreement to the Minutes of the **Meeting held on 15th January 2012:**

Proposed by: David Charles – Specials Register

Seconded by: Nick Beck - Bristol A7C

All attendees agreed.

4. Election of Officers and Committee

Bernard from the Chair advised the Meeting that it was necessary to carry this out in a number of steps:

Election of the Chairman: as **Bernard** had already announced his intention at a previous meeting to step down at this AGM, candidates willing to be nominated had been requested and to date just one proposal had been received:

Dave Wilcox (PWA7C)

Proposed by: Scottish A7C

Seconded by: Bristol A7C

Meeting endorsed this proposal unanimously.

As no further nominations were received, **Dave Wilcox** was duly elected for the year 2012/2013.

Meeting thanked **Dave** for taking on this role and wished him every success in the post.

It was noted that **Dave** could not formally take up the reins until October 2012 and that **Bernard** agreed to act as Chairman until then.

Meeting thanked **Bernard** for this support and for his years of service to the Association as Chairman.

Election of Secretary: similarly **Ian** had advised the Association of his wish to step down at the AGM.

Bernard confirmed that to date just one proposal had been received:

Haydon Morgan A7CA Registrar Elect

Proposed by: South Wales A7C

Seconded by: Vintage Austin Register (VAR)

Meeting noted that **Hayden** had previously agreed to take on the role of Association Registrar at this AGM. Notwithstanding the huge demands of undertaking both these very demanding Association responsibilities simultaneously (JD for Association Secretary at **Attachment 2** refers) he agreed to undertake both roles but urged effort to find a replacement Registrar.

Post Meeting Note: Almost immediately after the meeting, **Jim Blacklock – Arrow Register** indicated that he would consider undertaking the position of **Association Registrar**, once his work in connection with Warwick 2012 had finished. Hopefully this very satisfactory outcome can be formally endorsed at the July Meeting of the Association.

Haydon was duly elected as Association Secretary for the year 2012/2013.

Election of Registrar: See above.

Meeting thanked **Sandy** for his years of highly professional service to the Association and the Austin 7 Movement as a whole.

Election of Magazine Distribution Manager: The announcement that **Les** wished to step down at this AGM had been previously circulated to members and proposals solicited. In the event of receiving no nominations prior to the AGM, a distribution method employing professional services had been prepared by the Committee and circulated as a 'fall-back' solution (**Attachment 3**).

However, at the meeting, **Howard** volunteered to take on this role in addition to his 'Back Number' task becoming in effect the 'Association Magazine Distribution Manager', covering all aspects of distribution.

ACTION: Robin, Les, Howard and our Printers to liaise together to put this change in place and ALL Clubs to note the new arrangement – notifying Howard of numbers needed.

Election of the PR Manager: Immediately prior to the AGM **David Morgan** had advised our Chairman that due to pressure of work he was obliged to stand down at the AGM.

In view of his sterling work for the Association in regard to Archives and Warwick 2012, **Graham Baldock** was approached and agreed to stand as our 'PR Man'.

Nick Beck – Bristol A7C – proposed Graham Baldock (Dorset/Essex A7C)

Dorset A7C seconded the proposal.

Meeting agreed the proposal unanimously and **Graham** was duly elected as PR Manager for 2012/2013

The remainder of the Committee had indicated their willingness to stay on and accordingly **Bernard** asked the Meeting to confirm the remaining members *en bloc* for a further year.

Meeting agreed this proposal unanimously.

Accordingly the Officers and Committee of the Association for 2012/2013 was agreed as follows:

President	Bob	Wyatt
Chairman*	Dave	Wilcox
Vice Chair/Archivist	Phillip	Baildon
Secretary	Hayden	Morgan
Treasurer	John	Wyett
Auditor	Matt	Dingle
Registrar**	Jim	Blacklock
Webmistress	Ilke	Cochrane
Magazine Editor	Robin	Boyce
Magazine Distribution Manager	Howard	Annett
Advertising	Hazel	Gore
Breakdown Scheme	Gordon	Philips
Spares & Services	Bob	Cross
PR Manager	Graham	Baldock
Events Coordinator	Bernard	Griffiths

* From October 2012 – Bernard continuing till then ** hopefully from July 2012

Meeting thanked all for their services to the Association.

5. Chairman's Report

Bernard said how very much he had enjoyed chairing the Association for the last 5 years, especially being able to renew so many old friendship and make many new ones. With the splendid support of his Team, he really felt that the Association now was stronger and more vibrant than ever and in really good shape to tackle the next decade of Austin Sevenning!

6. Secretary's Spot

6.1 Correspondence

Ian reported that he'd received only routine correspondence apart from that covered in the Agenda.

6.2 Membership

a. Overview

Ian reported that overall **Membership of the Association now stood at 64** (See **Attachment 4**):

- 18 Member Clubs
- 11 UK Associate Member Clubs
- 20 Overseas Associate Member Clubs
- 15 Registers

Supported by a Committee of 17.

Please Note: there are quite a few changes to the list – please check for errors

In particular: For Sri Lanka, the Club is now:

Vintage Car Owner's Club of Sri Lanka (VCOC) Contact : Lalith Munasinghe

637/2 , Kandy Road, Kelaniya, Sri Lanka

Tel : + 94 11 2309840 Fax: + 94 11 7309298 Mobile : + 94 773124 119

Email : lalith@janashakthi.com Web: www.janashakthi.com

7. Treasurer's Report

John introduced his Financial Report for the year (**Attachment 5a**) which in summary showed:

Balance at:	1 January 2011:	£ 42,475
Receipts:	Jan – Dec 2011:	£ 22,144
Payments:	Jan – Dec 2011:	£ 20,337
Surplus:		£ 1,807
Balance at:	31 Dec 2011:	£ 44,282

Meeting was asked to agree these Accounts which had been approved by the Association Auditor **Matt Dingle** (Report at **Attachment 5b**)

Proposed by: **Arthur Davies MA7C**

Seconded by: **John Williams SWA7C**

All attendees agreed.

John confirmed his earlier recommendation that the Association Membership costs remain unchanged for the forthcoming Financial Year.

Meeting agreed the Proposal.

John then summarised the Account for January to March 2012 (**Attachment 5c**):

Balance at:	1 January 2012:	£ 44,282
Receipts:	Jan – Mar 2012:	£ 7,951
Payments:	Jan – Mar 2012:	£ 12,883
Balance at:	March 2012:	£ 39,350
	Lloyds-TSB	£ 4,082
	Santander	£ 5
	Scottish Widows	£ 35,263

MEETING thanked **John** for his substantial contribution to the well-being of the Association.

John also summarised the current situation of the Payments and Receipts for **Warwick 2012** – **Attachment 5d**.

8. Information

8.1 Magazine

Robin reported via **Ian** – *because although **Robin** had expected to have a nice run down in his ultra-reliable Seven gremlins reared their ugly heads - but at least the RAC man was able to build a working magneto out of the various dud ones that became available! – he hoped the meeting went to plan and wished us all a very Happy Drive It Day:*

At the risk of repeating myself, I've had another enjoyable year, squeezing as much of the great material I am receiving from all you enthusiasts out there, into what I consider to be an interesting and informative little magazine. I have to admit I don't put too much planning into the magazine, as I try to just publish as much as possible as it comes in. I've had a few complaints, mainly about my misguided attempts at arty layouts; I don't mind if it proves that someone is taking more than a casual glance at my efforts. I did notice some criticism in a Club Magazine, but was happy to ignore it, and will be pleased to carry on for another year if the meeting wishes it.

Our hard-working Archivist continues to send little gems from the production years and has arranged the reprint of three original leaflets to coincide with our 90th anniversary celebrations – see his advert on page 11 of 2012B. The current issue actually has more display adverts than usual and more than I would prefer, but I think we must give Hazel her head in this special year.

Many of you will have seen the documentary on the Sky Atlantic channel –*The Petrol Age*- giving the Seven a bit more publicity - mainly through the efforts of the aforementioned Archivist. I am also trying to arrange a Celebration of the Seven's first competition appearance, when it was driven at Shelsley Walsh on the 29th July 1922. The MAC just happens to have a meeting at the hill on the 29th July this year, so we'll see... But if a display has to be arranged at short notice I may be on the phone to some of you asking for help.

Back to the Magazine, and with Drive It Day approaching please remember to take your camera and note book, and send in something of interest to our worldwide readership.

Meeting recorded a huge vote of thanks to **Robin** for producing such a great Mag year after year.

ACTION: ALL provide great Articles and Pics to make our Mag even better!

b. Magazine Distribution

In addition to the agreement at 4 above, **Ian** reported that his was again in discussion with the Australian Clubs about the feasibility of electronic distribution and local printing.

For Club distribution, it was noted that the purchase of a franking machine might be worthwhile.

c. Magazine Back Numbers

Howard reported that he still held a substantial supply of past Mags and confirmed he also had a good number of Magazine binders.

MEETING gave a really big vote of thanks to **Robin, Les** and **Howard** for maintaining the unequalled quality of our Mag and ensuring it reaches our members so easily and efficiently.

8.2 Website - www.a7ca.org

Ilke reported via **David**:

- ❖ First of all many thanks to Ian who has been keeping me in the loop on many changes so that they could be included in the website.
- ❖ As always, the site is kept as up to date as possible, which is especially vital when it comes to member clubs' contact details. The *Recent Changes* page shows that over the past few months alone seven clubs have had their details added, updated or deleted.
- ❖ It also remains a good way of telling members and others who are interested in the Austin Seven of events (like the 90th Anniversary celebrations, of which more later) or Austin-related programmes like the one featuring the Association's favourite archivist.
- ❖ The site is a flexible tool with which to reach people – for the 90th Anniversary events a new, dedicated page was added so that all the information is conveniently available in one place. When no longer required, this will simply be taken down, and should the need arise a new page dedicated to a particular event can be set up.
- ❖ The site attracts around 30 visitors a day. They are mostly in the UK and Europe, but also in far-flung parts of civilisation such as the US, Canada, Australia, New Zealand, Japan, India, China, Thailand, The Philippines and Azerbaijan.
- ❖ Over the past three months, the 2012 events calendar has been downloaded nearly 100 times, and the various forms, accommodation lists etc. offered on the 90th Anniversary page have also proved popular.
- ❖ A large proportion of visitors have the site bookmarked or know its address by heart, and many others come to the site via the various member clubs' sites. Interestingly, over the past 2 weeks 15 people found the site via Wikipedia, and well over 70 came via search engines (predominantly Google).
- ❖ For now I am monitoring only those visitors who come to the home page (as well as any downloads). If the meeting feels it would be useful, this monitoring could be extended to other parts of the site, such as the Member Clubs page and the various information pages (e.g. Suppliers, Archives, Chassis Register).
- ❖ Please continue to support the Association's website by sending any changes or announcements to the Secretary who will then pass them on to me; sending them directly to me is not always the best way both because I do not decide what does and does not go on the website, and because anything that needs to be on the website should be known to the Secretary anyway!

ACTION: ALL to pass on any inputs to the site to Ilke – complete items ready for posting please!

MEETING thanked **Ilke** for running the Association Website so efficiently and was very keen to hear of 'hits' in as many departments as possible.

8.3 Advertising

Hazel reported advertising continued to go well and, for the period November 2011 to January 2012, had realised £854 with another £506 in February to April 2012 and yet more more in the pipeline totalling £1765.

MEETING thanked **Hazel** not only for gathering in so much useful income each year but also raising the profile of the Association in such an effective manner.

9. Archives

Phil reported that there were no purchases/bequests recently.

A3 Colour Posters: 12 of the most popular cars, 1000 ordered and received, one each for Warwick entrants 'Goodybag', £240 invoiced to **John**, remainder FOR SALE after Warwick at a suggested price of £1. MANY thanks to **Graham Baldock**.

3 New Colour Reprints: 500 each done and received and paid for. MANY thanks **Dave Wilcox**. Complementary sets handed out at AGM to the 18 main Member Clubs.

- 1931 Ulster trifold colour leaflet 730b £4
 - 1934 Ruby 16p colour brochure 1212 £5
 - 1937 Vans 7/10/12hp 20p colour brochure £8
- Set of 3 £15

With thanks to **Ed Waugh** for the Ulster material.

3 Older Colour Reprints:

- 1931 Comes of Age 20 page colour brochure 776 £4
 - 1935 St Ives 24 page colour brochure 1292 £4
 - 1936 Ruby fourfold green leaflet 1447e £1 (*not many left*)
- Set of 3 £7

3 Sepia Posters (*which are to be the last as this type of printing has ceased in Leicester - costs awaited*)

- 1924 chummy on Foss Way £4
 - 1985/7 50 Pre-War Longbridge bodies £5
 - 1992 25 Post-War Specials £4
- Set of 3 £10

Oiling charts: are finished and will not be reprinted unless there is a great clamour for them.

CD of all A7CA Magazines 1970A-2012A:

250 kindly arranged by **Peter Youles** - to be priced. MANY thanks to **Peter**.

- **Phil** to review the background colour of the disc and case labels

1 hr DVD of PreWar A7 Club Record Runs: **Chris Gould** and building his car from 1970 to the 1977 and 1978 Goodwood circuit taking NINE National and International RAC Records

- *SIX of which still stand today.*

Available only from **Chris Garner PWA7C** at £10.

DVDs of the AMCo pre-war films and some post-war events: Copyright aspects being considered.

TV: Sky Atlantic used **Robin Boyce's** 1923 Chummy with actor **Paul McGann** driving and **Phil Baidon** navigating from Gaydon to near Coventry for 'THE PETROL AGE', shown Thursday 22nd March 2012. We are promised a disc copy.

Enquiries via **Peter Pearson** of **PWA7C** found a copy of the 1984 Central TV programme on **Stanley Edge**, loaned for extracts to current Film Company - return awaited.

WILLYS-OVERLAND-CROSSLEY:

In January, **Klaus Gebhardt** rang from Germany and followed with emails rik36@aol.com asking for a good copy of the 1935 Berlin Motor Show with Austin and Hitler. One was located at Beaulieu to be included in his new booklet on W-O-C. I did ask for a copy and have given him a German friend's contact marcus.rau@web.de who is a technical translator so we hope to get an English version. **Hugo Blankenbijn** of **Dutch PWA7O** Club also gave him another car contact.

Note: All prices include p/p and 20% discount to Clubs in 10s or mixed 10s.

MEETING thanked **Phil** for his amazing contribution to the work of the Association.

10. Support

10.1 Red Cross Guide

Bob Cross via **Ian** reported that **David Waller (A7OC)** was still checking all entries and it was hoped to go to publication later this year but date uncertain – **Ian** to discuss a 'short-list for Warwick if the full Guide is not available.

MEETING thanked **Bob and David** for this Association product that is so helpful to our Members.

10.2 Breakdown Register

Gordon reported that the new Register had now been completed and distributed during the year and now Included a list of 'suggested spares' to carry in the vehicle.

MEETING thanked **Gordon** for his wonderful perseverance in this Association task that is so helpful to our Members in their times of need.

10.3 Association Register

Sandy reported via **Ian**:

I have enjoyed my Time as Registrar to the Association, It has enabled me to make many friends world-wide but there has also been the odd occasionally offended person.

I would like to think I have made some contribution to the recording of accurate, if brief details of the Cars on the Register, especially sorting the Boxes and Chummies into their correct Model references although there are still some doubts for many cars.

There are still around 300 cars with long term queries on them, and sadly, since the Register was first conceived in 1973, there are around 2,000 cars recorded from that time forth, but there has been no record of them since year 2000.

May I take this opportunity to thank you all for your support over the years and now as I hand over may I wish my successor and The Association the very best of good fortune.

ACTION: DAVE WILCOX to liaise with SANDY about printing the 2012 Register

**ACTION: ALL to alert Haydon of any updates until July 2012
– then hopefully to Jim Blacklock at: a7arrowreg@tesco.net**

11. Events – via Ian

a. A7CA Celebration Events for 90th Anniversary of the First Austin 7

Ian reported that there had been a very successful Site Visit in February where many loose ends were tied up and details decided. One useful clarification arose: **BBQs and Stoves** are OK if they are not directly on the ground.

A full list of current activities and their status is at **Attachment 6**. Right now, the major effort is ensuring that all who want to attend are able to do and have a good time. Based on entries to date and requests for Club/Register Stands, Autojumbles and Trade Stands, a really effective Site Plan is being drawn up with help from **David Charles, Les and the Festival Team**. We now have over 320 entries! - Many thanks to all involved.

A second thrust is to ensure that the Event Site is effectively and efficiently prepared, marshalled and cleared away. To this end, we have prepared a comprehensive list of **‘things to be done’** for each day and a **list of Clubs who have indicated on-site support** - to date 16 Clubs have said they can help with all this – more always welcome – Clubs please do contact our ‘Support Coordinator’ **David Lucas** (copy **Ian**) asap to let us know which day your people can assist. Once we have this, we can then allocate offers to tasks for each day – VERY many thanks. **A7OC** kindly offered 50 Tabards.

Several of our Sponsors have indicated that they would offer a **Raffle Prize - Meeting** agreed we run on the basis of **‘Winning Entry Numbers’**, drawn on Sunday with prizes solely provided by Sponsors.

The **‘Goody-Bags’** progress thanks to great efforts by **Chris Chubb** supported by **Howard** and it looks as though we will have a most attractive offering.

Howard offered the Meeting a range of items for the Event and the Meeting agreed:

- the use of plastic – but nice – plastic Goody Bags to allow more a greater budget for contents
- the adoption of smaller Rally Plaque
- purchase of Event Mugs – low-cost, nice but rugged

Selection details were agreed to left to **Howard** and **Chris**

Meeting noted that **Yvonne King** has very nice Anniversary Regalia available for sale and would be at the Event.

We now have a nearly finalised **Souvenir Programme** thanks to the industrious **Ed Waugh**.

Arthur reported that **Brem** and the **MA7C Team** had devised a splendid Run with 4 Options including two with National Trust stops and two at other locations including Gaydon you will need to take your Event Entry No. to get discounted rate at NT or Gaydon.

A number of **VIP invites** have been sent out but if anyone has suggestions do let **Ian** know straight away – thanks.

Help: can anyone help to fill in a **Risk Assessment** for the Event using *pro forma* from **Ian**. (due to AOB f.)

Finally, **John** urged all who have, or are going to enter, to ensure they book/pay for the Buffet and Breakfasts if they want to be fed!

Details of items mentioned above are at Attachment 6 for use in Club Newsletters

b. Other Events in 2012

i. A7CA Annual Calendar of Events

Earlier in the year, **Bernard Griffiths** had produced the Association Annual Calendar of Events which is so useful to members.

Meeting thanked **Bernard** for this contribution to the enjoyment of the Austin Seven.

ii. Events run on behalf of the A7CA

Meeting sincerely thanked the A7OC and the 750MC for organising two splendid A7 Anniversary Events for our members:

- 'A7OC Austins to Brighton'

Sunday 1st April 2012

Organised by: **Bob Hughes** and others

- '750MC - JOGLE 2012'

From John O'Groats to Land's End between Sat. 7th April and Wed. 11th April

Organised by: **Gill Davis** and others

iii. Other Anniversary Events

- 'On-Line A7 Club Drive It Birmingham 2012'

Victoria Square and Chamberlaine Square Birmingham Sunday 22nd April 2012

For details of the event and an entry form please contact:

Alan Billington billington.alan@googlemail.com

www.didbrum.com

- '750MC North Herts Centre Eurotour 2012 – 'Alpine Amble''

12th – 27th May 2012 - entries were now in but a few places may be available.

For information and entries contact: Janet Edroff at: janetedroff@ntlworld.com

- '750MC 50th Anniversary National A7 Beaulieu Rally'

30th June 2012 NEW – a short New Forest Run in the afternoon

1st July 2012 – traditional Beaulieu Rally

For information and entries contact: Ian Nelson at: ian_s.nelson@btinternet.com

- PWA7 'Penine Run'

1st and 2nd September 2012

Contact: Malcolm Parker Tel: 01845 537318 Mob: 07773 177919

E-mail: malcolmparker@joplings-thirsk.co.uk

- 'South Australia A7 Club National Rally 2012'

1 to 5 October 2012 and the

'Bay to Birdwood Run'

30 September 2012

Info: www.austin7clubsa.com.au

iv. Other Events Notified

Minehead Diamond Jubilee Classic Tour – Sunday 3rd June 2012

Jill Homewood Tel: 01643 705075

E-mail: jill.homewood@btinternet.com

Classic & Vintage Car Show – Sunday 26th August 2012

Woodcote Green Nureries, Wallington, Surrey SM6 0SU

Tel: 020 8647 6838 E-mail: mail@woodcotgreen.com

AOB

a. Public Liability Insurance

Ian advised the Meeting that he'd received two insurance enquires:

1. Extension of the Association Public Liability Insurance to Associate Members

- **Aston Scott** has advised **Ian** that this cover can be extended to **Associate Members** at their request to **Ian**. Typical cost: £174 pa for 150 members.

2. Cover for the Officers and Committee of the Association and Clubs

- **Ian** explained that our current Public Liability Insurance covered the Association and its Members against claims for injury to the general public at events organised by them but not for claims against the Organisers of such events as individuals (for mis-organising events). **Ian** further reported that **Aston Scott** was currently in discussion with our insurers

Zurich to assess the premium for such cover, if requested by the Association or Members. **Ian** will inform the Association when the cost is known.

b. A7CA as A Company Limited by Guarantee (CLG) – John

At our October 2011 Meeting, **John** introduced a Report setting out the pro and cons of the Association becoming a 'Company Limited by Guarantee' – **Attachment 7**. He recommended this be assessed at the 2012 AGM to decide whether we should proceed in this direction – but pointed out that a 'lead Project Officer' would need to be appointed.

Proposal:

- 1. Seek approval of Member Clubs to pursue incorporation as
The Austin Seven Clubs Association Ltd (a Company Limited by Guarantee).**
- 2. Obtain appropriate legal advice as to steps needed to change.**
- 3. Agree a target date for Incorporation.**
- 4. Seek help from Member Clubs prepared to offer their experiences
of conversion to a CLG and appoint a Project Leader**

Meeting agreed that, at this time, there was little benefit to the Association becoming a CLG, especially if Item a 2.above were satisfactorily resolved but recommended keeping the matter under review.

c. FBHVC Update – Ian

i. Club Runs

Ian thanked the several Clubs who had provided inputs to this tricky issue, especially the **Devon A7 Club**. Currently, we have some interim conclusions based on FBHVC advice (previously circulated):

- a. No one wants to stop our fun Clubs Runs.
- b. With care, most can be within the 1969 Act and are exempt an MSA permit.

The Association focus is on non-MSA events, as those Clubs who need a permit know what they are doing because they have to! - eg 750MC.

The Key FBHVC statement is that MSA Regulations apply ONLY to MSA Members

The basic criteria derived from the 1969 Act and its successors are that the Event:

1. Must not be competitive
– in the motoring sense (Treasure Hunts etc. are OK)
2. Must not have a rigidly defined route
– but a Route Book headed 'Suggested Route' is acceptable.

There is particular 'discussion point' among Clubs as to whether or not there is a 12-car limit (mentioned in earlier legislation) after which a MSA Permit is required – the current assessment by FBHVC is that this is no longer a criterion for non-MSA Members

The FBHVC have been looking into this with the MSA for over two years now and still await definitive guidance for MSA Members but it is promised imminently.

Ian promised to keep in regular touch with the FBHVC on this and will keep the Association updated when there is something definite to report.

ii. **Ethanol in Petrol** - www.fbhvc.co.uk

FBHVC 'A' rating for fuel additives providing a high level of protection against potential corrosion of fuel systems, including tanks, pipework and fuel metering equipment on historic vehicles caused by the addition of ethanol into petrol has been awarded to:

VSPe Power Plus, VSPe and EPS from Millers Oils
Ethomix from Frost A R T Ltd
Ethanolmate from Flexolite

d. **John Coleman's Last Book**

Ian reported that he had received a copy of **John Coleman's** last book '**Coleman's Scottish Drive**' from his daughter **Alice**, who would welcome recommendation from members regarding an additional print run.

Meeting suggested that 500 copies would be a sensible number.

ACTION: IAN to inform ALICE of this suggestion.

e. **Products and Services Notified** – via **Ian**

i. **7 County Austins:** 31 Forest Road, Huncote, Leicestershire LE 3BH
Tel: 0116 2867522 Mob: 07816 612527
E-Mail: tony@countyaustins.fsnet.co.uk
Website: www.7ca.co.uk

ii. **Tyre – Finder:** Mick – Portsmouth
Tel: 0845 230 1966 Mob: 07796 188283
E-mail: info@tyre-finder.co.uk
Website: www.tyre-finder.co.uk

iii. **Photography – UK** Website: www.Photography-uk.com

f. **Sad News**

Our Meetings for 2012 are: Sunday 22nd July 2012 Warwick School
Sunday 14th October 2012 Gaydon

CLOSE:

Ian said he will circulate the Minutes of the Meeting together with a short Summary for Clubs' Newsletters/Magazines asap.

And requested that ALL recipients let him know when you get them
– just to check the e-mail addresses are still current

He also confirmed that for all queries, ideas and complaints about the **Warwick Rally** that he was still the point-of-contact:

Dr. Ian Mason-Smith
90th Anniversary Coordinator

Hollybush Cottage
Crow Hill
Ringwood
Hampshire BH24 3DQ

Tel: 01425 473949

E-mail: hollybushcottage1@btinternet.com

BUT for EVERYTHING ELSE its HAYDON MORGAN:

Hon. Secretary from 15 April 2012

90 Ammanford Road
Llandybie
Ammanford
Carms
SA18 2JY

Tel: 0783 754 374

E-mail: hayden.morgan54@yahoo.co.uk

Bernard thanked ALL for attending the AGM and participating in such a positive way to work of the Association over the year. He hoped all attending would enjoy our great Celebration of the 90th the Anniversary at Warwick School.

NEXT MEETING : 22nd July 2011 at WARWICK SCHOOL CELEBRATIONS

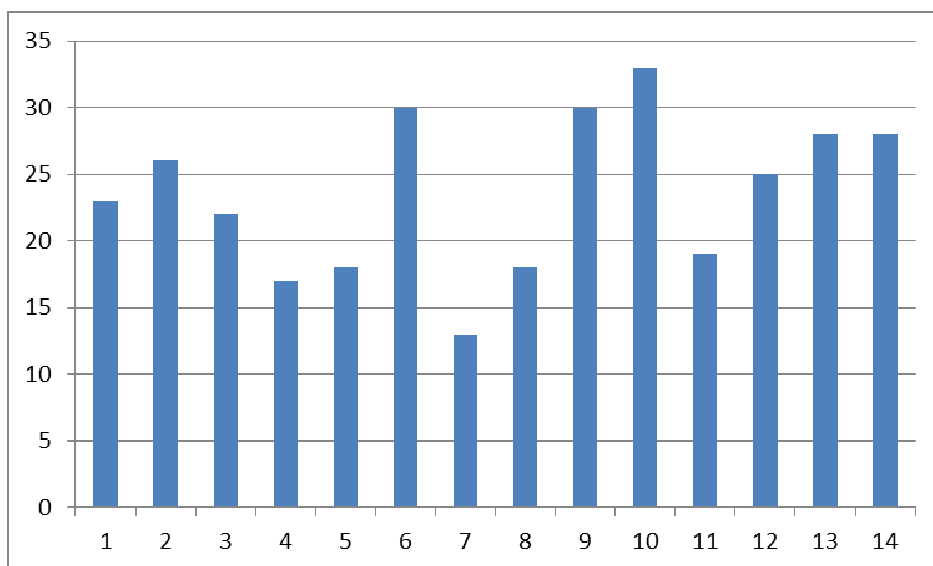
SEE YOU ALL THERE !

Att. 1a: A7CA Meeting Attendees and Apologies
Gaydon - Saturday 16th April 2011

ATTENDANCE LIST

NAME	POST/CLUB/REGISTER	
Bob Wyatt	A7CA President	✓
Bernard Cowley	A7CA Chairman	✓
Phil Baildon	A7CA Archivist/Vice Chairman	✓
Ian Mason-Smith	A7CA Secretary	✓
John Wyett	A7CA Treasurer	✓
Hazel Gore	A7CA Advertising Manager	✓
Howard Annett	A7CA Back Issues	✓
Gordon Phillips	A7CA Breakdown Scheme	apologies
Les & Joy Gammon	A7CA Magazine Distribution	✓
Bob Cross	A7CA Red Cross Guide	apologies
Ilke Cochrane	A7CA Web Manager	apologies
David Morgan	A7CA PR Manager	apologies
Robin Boyce	A7CA Editor	apologies
Haydon Morgan	A7CA Registrar Elect	✓
Bernard Griffiths	A7CA Events	apologies
Dave Wilcox	PW A7C	✓
Pat Cainie	Hereford A7C	✓
Michael & Gill Harcourt	Hereford A7C	✓
Jan Haywood	Hereford A7C	✓
Arthur Davies	M A7C	✓
Rex Grogan	On-line A7C	✓
David Charles	A7 Specials Register	✓
Chris Charles	A7 Specials Register	✓
Nick Beck	Scottish A7C	✓
John Williams	SW A7C	✓
Stuart Phillips	SW A7C	✓
Paul Maulden	Norfolk A7C	✓
David Cochrane	Pram Hood Register	✓
Dave Wilcox	PW A7C	✓
Dave Mann	RN Register	✓
David Aylmors	Devon A7C	✓
Steve Hodgson	Worthing Group	✓
TOTAL:		28
APOLOGIES:		
Chris Garner	PWA7C	
Tom Hamblin	Hamblin Register	
Jim Blacklock	Arrow Register	
Den Huke	CA7C	
Tony Hartnell	BA7C	
Dave Orange	EA7C	
	<i>Apologies if I have left anyone off</i>	

A7CA Meetings 2009 to 2011			
No.	Date	Nos.	Notes
1	11-Jan-09	23	Gaydon
2	19-Apr-09	26	AGM
3	12-Jul-09	22	Gaydon
4	11-Oct-09	17	Gaydon
5	17-Jan-10	18	Gaydon
6	18-Apr-10	30	AGM
7	18-Jul-10	13	Gaydon
8	17-Oct-10	18	Gaydon
9	16-Jan-11	30	Gaydon
10	16-Apr-11	33	AGM
11	16-Jul-11	19	Lubenham
12	16-Oct-11	25	Gaydon
13	15-Jan-12	28	Gaydon
14	16-Apr-12	28	AGM
	Total:	330	
	Average:	24	



Attachment 2

A7CA Hon. Secretary

Job Description

The Secretary of the A7 Clubs Association is a voluntary position responsible to The Association for:

- Acting as a 'Focal Point' for the Association in respect to its members, the Historic Car Movement, media and the General Public
- Compiling and updating the membership list of the Association
- Maintaining the records of the Association
- Booking the Meetings of the Association including its AGM
- Issuing the Agenda for Association Meetings
- Coordinating proposals for the Annual Association Awards
- Taking and distributing the Minutes of Association Meetings (within two weeks of each Meeting)
- Preparing and distributing a written Summary of Association Meetings (within two weeks of each Meeting)
- Providing inputs as required to the Association Magazine and Website
- Coordinating the production of the 'deliverables' of the Association and ensuring their distribution viz: Association Chassis Register, Breakdown Register, 'Red Book' and Annual Calendar of Events
- Ensuring the provision of Public Liability Insurance for members (as requested)
- Liaising with vehicle insurers on behalf of members
- Acting as the poc for the Association membership of the FBHVC
- Undertaking other relevant duties as directed by the Committee and the Association

January 2012

Austin 7 Clubs' Association – Magazine Distribution

Background

The Austin Seven Clubs' Association (A7CA) Magazine has been produced ever since 1970 with four editions per year coinciding with the quarterly Meetings of the A7CA. Each Issue is conveniently entitled 'Publication YEAR A/B/C/D'. Production and distribution has been continuous with the exception of a couple of years (1972 and 2003) when combined editions were produced for two quarters. The original colour of the semi-hardback publication was Grey and consequently the 'Mag' has been affectionately known for years as the 'Grey Book', despite its current very attractive Buff-Brown colour cover.

The quality of the content, covering all aspects of the Austin 7 Movement, has remained consistently high through the skill and dedication of a stream of exceptionally talented Association Editors. The Magazine is recognised today as one of the most significant single-marque motoring publications.

Distribution of the Magazine has been available to all connected with the Association, currently:

- 17 Committee Members
- 18 Member Clubs
- 11 UK Associate Member Clubs
- 20 Overseas Member Clubs
- 15 Registers

Many Clubs have substantial membership resulting in a total of typically 3900 to 4000 copies distributed per quarter.

Production and printing is organised by the Association and distribution to Clubs through heroic efforts of Association volunteers, notably in recent years Lorna & Alan Martin and Les & Joy Gammon. Distribution within each Club is the responsibility of each Club. The price of the Magazine has been held to just £1 per copy for many years. Nevertheless, the production of the Magazine makes a substantial contribution to the cost of running the Association Archives and other fixed costs such as insurance.

A service to members of holding and providing Magazine Back-Numbers has been operated by the Association, notably through the kind efforts of Howard Annett.

Where we are Now

As announced recently, Les & Joy, after several years of dedicated service, have decided to step down from their role as Magazine distributors as from this AGM (2012). To date, no one has expressed an interest in taking on this demanding task. Accordingly, the Committee considered it essential to set out a strategy for maintaining this vital Association service for a clear decision at the AGM – with implementation for Publication 2012C.

This decision process recommended is pretty straight forward:

1. Issue a call for a new volunteer Distribution Team – done
2. If a satisfactory offer is made prior to, or at, the AGM – appoint that person at the AGM
3. If no satisfactory volunteer is forthcoming, adopt a paid-for professional service.

In the event that 2 above does not take place, and 3 above cannot be agreed, the Association Magazine will discontinue – an unthinkable thought!

To assist assessing 3 above, a costed solution has been obtained can be summarised as:

Cost:

Per Issue:

Printing 4200 copies	£2,037
Packing Magazines	£ £90
Mailing Magazines	£ 746
Total Cost per Issue:	£2,873
Total Cost per Year:	£11,492

- corresponding to a cost of 68 pence per copy

Income:

Income per yr. @ £1 each: £15,600 (based on average existing copies sold)

Net Income per yr. from Mag: £ 4,108 (packing/ mailing costs not charged to Clubs)

- producing 32 pence per copy as contribution to A7CA finances.

Net reduction in Association Income from the Magazine: £ 3344 per year

To restore Net Income: Price per Mag would need to be £1.20 per copy.

Proposal

The Association Editor, Distributor Team, Treasurer and Secretary propose for 2012C onwards:

1. The adoption of the above approach at the 2012 AGM; and
2. If no satisfactory volunteer is forthcoming, the Association adopts Option 3 above,viz:
 - i. Agree that A7CA will pay for magazine distribution costs and retain the current price of £1 per copy, resulting in a reduction in annual income of £3344; or
 - ii. Agree a price rise per copy to £1.20, to give an approximately overall neutral effect on A7CA finances;
 - iii. Appoint a person to act as liaison-point with printers/distributor, who will also be responsible for notifying magazine-quantities per Club to the Treasurer for invoicing purposes;
 - iv. Agree that Club order-quantities will be set each calendar year to avoid additional costs from the printer/distributor.

Attachment 4a – A7 Clubs Association Committee

Austin Seven Clubs Association			April 2012
Committee:			16
President	Bob	Wyatt	r.wyatt325@btinternet.com
Chairman	David	Wilcox	David.wilcox@uwclub.net
Vice Chair/Archivist	Phillip	Baildon	harbail@ntlworld.com
Secretary	Hayden	Morgan	hayden.morgan54@yahoo.co.uk
Treasurer	John	Wyett	jwyett@tiscali.co.uk
Auditor	Matt	Dingle	mckr993@talktalk.net
Registrar (tbc)	Jim	Blacklock	A7arrowreg@tesco.net
Website Coordinator	Ilke	Cochrane	ilke@a7c.co.uk
Magazine Editor	Robin	Boyce	robin.boyce@btopenworld.com
Magazine Distribution	Howard	Annett	howardannett@btinternet.com
Magazine Back Issues	Howard	Annett	howardannett@btinternet.com
Advertising	Hazel	Gore	hazelgore.pearl@live.co.uk
Breakdown Scheme	Gordon	Philips	phillipsfamily27@hotmail.com
Spares & Services	Bob	Cross	services@bobex.freemove.co.uk
PR Manager	Graham	Baldock	gbwork@tesco.net
Events Coordinator	Bernard	Griffiths	none

Attachment 4b – A7 Clubs Association Members

Austin Seven Clubs Association			April 2012
Member Clubs and UK Associates			28
Member Clubs:			18
A7OC	Bob	Cross	services@bobex.freeserve.co.uk
Bongtree A7 Club	Iain	Hurwood	bongtree7@hotmail.com
Bristol A7 Club	Aileen	Hood	aileenhood@yahoo.co.uk
Cambridge A7 & VC Club	Paul	Lawrence	fishy.lobby@btinternet.com
Cornwall A7 Club	Sarah	Mason	ca7c.secretary@gmail.com
Devon A7 Club	Ian	Jones	ianandjennie@stokegabriel.plus.com
Dorset A7 Club	Phil	Whitter	philhil@btinternet.com
Essex A7 Club	Mary	King	secretary09@ea7c.com
Herefordshire A7 Club	Michael	Ward	m.ward789@btinternet.com
Midlands A7 Club	Bob	Prophet	rsprophet@tiscali.co.uk
N.E.Club for PW A7s	Keith	Dobinson	durhamtrialist@hotmail.co.uk
Norfolk A7 Club	Paul	Maulden	Paul_liz@maulden21.plus.com
Pre-war A7 Club	Dave	Wilcox	david.wilcox@uwclub.net
Scottish A7 Club	Geoff	Morrison	A914POR@aol.com
Solent A7 Club	Graham	Smith	grahampennysmith@aol.com
South Wales A7 Club	John	Williams	jonniejumble@googlemail.com
Vintage Austin Register	Alan & Lorna	Martin	lornaalanaustins@btopenworld.com
750 Motor Club	Gordon	Phillips	phillipsfamily27@hotmail.com
UK Associate Members			10
Austin 10 Drivers Club	Mike	Bevan	austintensecretary@yahoo.co.uk
Beds & Herts VCC Club	Alan & Lorna	Martin	lornaalanaustins@btopenworld.com
British Austin Society	John	Raeburn	johnraeburn@hotmail.co.uk
Cornwall VV Society	Tony	Barfield	tonybarfield@talktalk.net
N. Hants Austin Enthusists' Club	Trevor	Edwards	trevor_c.edwards@btinternet.com
On Line A7 Club	John	Cox	john.cox12@sky.com
Surrey Austin Owners Club	Dave	Harris	harris61@btinternet.com
The Wanderers	Bob	Hewson	bobhewston@talktalk.net
Ulster PW Austin Club - N.Ireland	Ella	McLoughlin	Advertising@gazette.ireland.anglican.org
Worthing A7 Club	Stephen	Hodgson	stevehodgo@hotmail.co.uk

Attachment 4b – A7 Clubs Association Members – Cont.

Overseas Associate Members				21
A7 Club Inc - Australia	Grant&Brenda	Campbell	grant@thecampbells.net.au	
A7 Club of New South Wales	Maureen	Boatwright	Boaty@unwired.com.au	
A7 Register of Queensland Inc.	Trevor	Moore	trevorelainemoore@dodo.com.au	
A7 Club of South Australia	Hon	Secretary	secretary@austin7clubsa.com.au	
A7 Club in Victoria	Robert	Humphreys	rhu78263@bigpond.net.au	
A7 Club of Western Australia	Keith	Donetta	keysil1@yahoo.com.au	
A7 Owners Club Canada	Roy	Wilkins	royawilkins@hotmail.com	
A7 Club Deutschland	Gisele & Peter	Eisenhut	hp.eisenhut@gmx.de	
A7 Club of India	Manjo	Sharma	none	
A7 Club Italia	Stephano	Marongiu	info@austin7italia.org	
A7 Register of Japan	Kohei	Moriyama	none	
A7 Club of Jamaica	Ron	DuQuesnay	rondq@mail.infochan.com	
A7 Club of South Africa	Aletta & Harry	Boys	ahboys@telkomsa.net	
A7 Club -f Sri Lanka VCOC	Lalith	Munasinghe	lalith@janashakthi.com	
American Austin Bantam Club	Marilyn	Sanson	marilyn.aabc@yahoo.com	
Austin Bantam Society	Norman T.	Booth Jnr.	njbooth@earthlink.net	
Austin-Freunde - Switzerland	Martin	Stokli	info@amwf.ch	
Cairde an Seacht Bhig - Eire	Ian	Clayton	ianclayton@iolfree.ie	
Dutch Pre-War A7 Owners	Rob	van Ingen	secretaris@austinseven.nl	
Italia A7 Club	Stefano	Maongio	austin7italia@storycar.it	
Norsk A7 Club	Martin	Faella	martin.faella@c2i.net	
Vintage A7 Register NZ Inc.	Denis	Le Cren	d.leccren@acrtix.gen.nz	
A7 Registers				15
Arrow Register	Jim	Blacklock	a7arrowreg@tesco.net	
Coupé Register	Mick	Brodribb	mick@steammill.fslife.co.uk	
Big Seven Register	Robin	Taylor	robin.e.taylor@talktalk.net	
Boat Tail 2-Seater Register	Chris	Chubb	chris@gchubb.plus.com	
Fabric Saloon Register	Dave	Martin	dave.747martin@btinternet.com	
Gordon England Register	Damian	Gardner-Thorpe	damiangt@doctors.org.uk	
Mulliner Register	Mike	Tebbett	m.tebbett@tiscali.co.uk	
Pram Hood Register	David	Cochrane	david@a7c.co.uk	
RN Saloon Register	Dave & Sue	Mann	sue.mann1@ntlworld.com	
Rosengart Register (UK)	John	Small	small.scotland@hotmail.co.uk	
Specials Register	David	Charles	mail@a7special.co.uk	
Sports Register	Stephen	Hodgson	stevehodgo@hotmail.co.uk	
Swallow Register	Anne	Walker	james-walker1@hotmail.co.uk	
A7 Register of Sri Lanka	Malith	Mendis	mm@mendiscobain.com	
Van Register	Ray	Edge	r.f.edge@talk21.com	

Attachment 5a: Financial Report for the Year 1 January to 31 December 2011

The Austin Seven Clubs Association.

	<u>2011</u>	<u>2010</u>
	<u>£</u>	<u>£</u>
Balance Brought Forward 1 January 2011	42475.05	42039.44
<u>Receipts:</u>		
Magazine sales	15758.00	16072.03
Subscriptions	450.00	395.00
Advertising	1551.96	1802.72
Archive sales	208.13	325.82
Binder sales	70.00	362.50
Back number sales	227.00	105.95
Archive rent received	1186.00	1161.00
Interest received	267.19	29.60
Warwick rally income	1650.00	
Magazine distribution	776.56	
Total receipts	<u>22144.84</u>	<u>20254.62</u>
<u>Payments:</u>		
Meeting room hire	536.90	469.79
Printing magazines	8175.00	8080.00
Distribution of magazines	1838.33	1271.28
Purchase of binders		670.80
Insurance	1791.55	1772.77
Archive purchases	39.75	230.32
Archive costs	4386.83	6363.00
Officers expenses	889.16	871.48
FHVBC Fee	25.00	25.00
Trophy transport costs to Brooklands		64.00
Commission on receipts from overseas	11.61	0.57
Gift to former treasurer	66.70	
Website costs (2011 and 2010)	135.00	
Warwick rally expenses	812.87	
Breakdown register printing & distribution	1328.37	
Donation: "Save Nuffield Place"	250.00	
Audit fee (donated to Gt Ormond St Hospital)	50.00	
Total payments	<u>20337.07</u>	<u>19819.01</u>
Surplus for year:	<u>1807.77</u>	<u>435.61</u>
Balance carried forward at 31 December 2011	<u>44282.82</u>	<u>42475.05</u>
<u>Analysis of balances at bank:</u>		
Lloyds	9014.04	15183.58
Santander	5.51	27291.47
Scottish Widows Deposit A/c	<u>35263.27</u>	
Total	<u>44282.82</u>	<u>42475.05</u>

John Wyett

A7CA Treasurer 5 March 2012

**Attachment 5b: Report of the Independent
Reviewer to the Austin Seven Clubs'
Association for 2011**

I have reviewed the receipts and payments account, books, records, vouchers and other documents of the Austin Seven Clubs Association for the year ended 31 December 2011.

I confirm that the receipts and payments account is in agreement with the underlying records.

***Matt Dingle*
Hon Auditor**

Date: 5 March 2012

Attachment 5 c. Austin Seven Clubs Association - Financial Report April 2012

	£	£
Balance 1 January 2012		44,282.82
Receipts Jan-March 2012	Magazine sales 2012	155.00
	Magazine sales for 2011 in arrears	247.00
	Magazine distribution	144.17
	Subscriptions received for 2012	20.00
	Subscriptions received for 2011 in arrears	10.00
	Advertising	854.37
	Archive sales	53.60
	Binder sales	-
	Interest received	-
	Back number sales	-
	2012 rally income	<u>6,467.50</u>
Total receipts		<u>7,951.64</u>
Payments Jan-March 2012		
	Room hire & meeting expenses(Jan 2012)	140.08
	Printing magazine (2012A)	2361.00
	Magazine distribution	370.36
	Purchase of binders	-
	Insurance	1882.32
	Archive purchases	-
	Archive costs	-
	Officers expenses	-
	FHVBC subscription	-
	Speedy entry to Le Mans	2975.82
	Repro Brochures	4,620.00
	Website costs	-
	Rally expenses	480.05
	Sundry	54
Total payments		<u>12,883.63</u>
Balance March 2012:		<u>39,350.83</u>
Accounts:	Lloyds	4082.05
	Santander	5.51
	Scottish Widows	<u>35,263.27</u>
		<u>39,350.83</u>

Notes:

1. My contact details are: John Wyett, Pangle Cottage, Church Path, Wretton, Kings Lynn, Norfolk PE33 9QR.

Tel: 01366 500165 or email: jwyett@tiscali.co.uk

These contact details should be used for all contacts regarding A7CA financial affairs.

2. All outstanding invoices for magazines and subscriptions for UK and overseas clubs have now been paid, with the exception of one overseas club where the amount involved is £14.94. As this club has not responded to any requests for payment, I request that membership of A7CA and supplies of magazines should be terminated.

3. £3,000 will be transferred from Scottish Widows Deposit a/c to Lloyds current a/c at the end of March to cover forecast outflows of cash in the run up to Warwick.

4. A7CA is now registered for internet banking with Lloyds so that payments and statements can be dealt with more efficiently.

John Wyett (Treasurer A7CA) 31 March 2012

Attachment 5d: Warwick Rally Receipts and Payments analysis:

	2011 Accounts £	2012 Accounts £	Total £
<i>Income</i>			
Entry fees	710	2,090	2,800
On site accommodation	290	2,110	2,400
School accommodation		67.5	67.5
BBQ tickets	180	560	740
Buffet tickets	390	1,270	1,660
Breakfast tickets		<u>370</u>	<u>370</u>
Total receipts	<u>1,570</u>	<u>6,467.5</u>	<u>8,037.5</u>
<i>Expenses</i>			
Postage	37	75.65	112 65
Rally printing costs	775.87		775.87
Magazine insert cost		<u>404.4</u>	<u>404.4</u>
Total payments	<u>812.87</u>	<u>480.05</u>	<u>1292.92</u>

John Wyett (Treasurer A7CA) 31 March 2012

Attachment 6:**A7CA 90th Anniversary Celebrations – Warwick School 20th – 22nd July 2012****(a) Update – April 2012**

Entries – over 300 – well done all!	John Wyett	jwyett@tiscali.co.uk
Accommodation – School and local	Ian Mason-Smith	hollybushcottag1@btinternet.com
Advertising Graphics – Main + 2 adverts	Graham Baldock	gbwork@tesco.net
Ceilidh/Bands - booked	Nick Beck	n.beck.gwynfa@googlemail.com
Beer/Wine/Drinks - ordered	Bernard Cowley	jackiebern@hotmail.co.uk
Catering Provision - booked	Ian Mason-Smith	hollybushcottag1@btinternet.com
Site Plan – in progress with Festival Folk	Tony Hartnell	tony@topalose.plus.com
Rally Plates and Plaque – in hand	Howard Annett	howardannett@btinternet.com
Event Risk assessment – in preparation	Tony Hartnell	tony@topalose.plus.com
Security/St John Ambulance - booked	Ian Mason-Smith	hollybushcottag1@btinternet.com
Registers Coordinator – many booked in	Jim Blacklock	A7arrowreg@tesco.net
Club Stands Coordination – few but good	Chris Garner	ulster29@hotmail.co.uk
Trade Stands/Autojumbles – a few, more?	David Cochrane	david@a7c.co.uk
Run Organizer – great Run planned!	Brem Bremner-Smith	rbremnersmith@uwclub.net
Film Shows – collecting material...	Alan Billington	Billington.alan@googlemail.com
Archive Display – in hand	Phil Baildon	harbail@ntiworld.com
Special Car Display – in progress	Ian Mason-Smith	hollybushcottag1@btinternet.com
Church Service – in hand with Chaplain	Gavin Boswell	boswellcircus@btinternet.com
Public Address – fully coerced!	Howard Annett	howardannett@btinternet.com
Souvenir Programme – well advances	Ed Waugh	boswellcircus@btinternet.com
VIP Invites – in progress	Ian Mason-Smith	hollybushcottag1@btinternet.com
Event DVD - planned	Tim Griffiths	timgriffiths@timgriffiths.com
Event Photography – offers welcome!	Chris Grogan	Chrisgrogan13@hotmail.com
Event Sponsorship – Goodies and Raffle	Hazel Gore	Hazalgore.pearl@live.co.uk
Chief Marshal – needs confirmations!	David Lucas	dh.s.lucas@hotmail.co.uk

(b) Helpers Offers

On-site Helpers – Offers to Date – April 2012

Lead co-ord - PWA7C:	David	Lucas	dh.s.lucas@hotmail.co.uk
Club	Point of Contact		E-mail Address
750MC	Gordon	Phillips	phillipsfamily27@hotmail.com
A7OC	Howard	Annett	howardannett@btinternet.com
Austin 10 Drivers Club	Mike	Bevan	info@austintenddriversclub.com
BA7C/ScA7C	Nick	Beck	n.beck.gwynfa@googlemail.com
Cambridge A7 & VC Club	Gill	Davis	camionette@hotmail.com
Cornwall A7 Club	Andrew	Jarmin	jarmins@btopenworld.com
Devon A7 Club	Howard	Palmer	Devon.sevens@hotmail.co.uk
Dorset A7C	Bernie	Cowley	jackiebern@hotmail.co.uk
Essex A7 Club	Dave	Orange	d.orange431@btinternet.com
Herefordshire A7C	Pat	Caine	patcaine1948@yahoo.com
On-Line A7 Club	Alan	Billington	billington.alan@googlemail.com
Pre-War A7 Club	Dave	Wilcox	david.wilcox@uwclub.net
SWA7C	John	Williams	jonniejumble@googlemail.com
Worthing A7 Group	Steve	Hodgson	stevehodgo@hotmail.co.uk
Register Support	Jim	Blacklock	A7arrowreg@tesco.net
MA7C– Run Marshals	Brem	Bremner-Smith	rbremnersmith@uwclub.net

Please contact DAVID LUCAS asap to say when/how many can assist - thanks

(c) Event Tasks

Lead Co-ordinator -	David Lucas – PWA7C	dh.s.lucas@hotmail.co.uk
Thursday 19th July	Assist with Helper Co-ordination	
- Set Up Day	Put up Marquees/Gazebos	
	Lay Out Display Area	
	Set up A7CA & Sponsors Displays	
	Lay Out Club/Reg Areas	
	Lay Out Autojumble Area	
	Lay Out Car/Trailer Park	
	Prepare & Set out Signage	
	Mark out Site Entrance/Sign-in	
	Assist with Archive Room Display	
	Assist with Special Car Display	
	Erect Flagpole & Information Board	
	Prepare Goody Bags	
	Assist in the A7CA Office	
Friday 20th July	Assist with Helper Co-ordination	
- Arrival/Registration	Check Site - as above	
	Direct Entrants	
	Help with Registration	
	Man Event Entrance	for Public
	Hand out Goody Bags	
	Assist in A7CA Stand and Office	
	Assist in Archive Display	as required
Saturday 21st July	Assist with Helper Co-ordination	
- Run, Buffet and Ceilidh	Check Site - as above	
	Direct Entrants	
	Help with Registration	
	Hand out Goody Bags	
	Man Event Entrance	for Public
	Assist in A7CA Stand and Office	
	Assist MA7C with Run	as required
	Assist in Archive Display	as required
Sunday 22nd July	Assist with Helper Co-ordination	
- Celebration Day	Check Site - as above	
	Direct Entrants	
	Help with Registration	
	Hand out Goody Bags	
	Man Event Entrance	for Public
	Assist in A7CA Stand and Office	
	Assist in Archive Display	as required
Monday 23rd July	Assist with Helper Co-ordination	
- Site Clearance Day	Take down Marquees/Gazebos	
	Clear Display Area	
	Clear A7CA & Sponsors Displays	
	Clear Club/Reg Areas	
	Clear Autojumble Area	
	Clear Car/Trailer Park	
	Clear Signage	
	Clear Entrance/Sign-inArea	
	Clear A7CA Display & Office	
	Clear Archive Room Display	
	Assist Special Car Display clearance	
	Check Site	

(d)Sponsors to Date – April 2012

Sponsors			
Co-ordination:	Hazel Gore		hazelgore.pearl@live.co.uk
Sponsor	Point of Contact		E-mail Address
Richard Hoskinson	Emma	Airey	aireyel@willis.com
Deb Ltd	Deborah	Gobey	enquiry@deb.co.uk
Pro-Shine	Ross	Wainwright	rosswainwright@gmail.com
Classic Cars for Sale	Alan	Anderson	bradcmanderson@aol.com
Practical Classics	Kelly	Millis	kelly@lro.com
Classic Car Buyer	Matt	Carson	matt.carson@kelseyph.co.uk
CMM	John	Hodson	
Hazel Gore	Hazel	Gore	hazelgore.pearl@live.co.uk
Chris.Gould	Chris.	Gould	gould323@btinternet.com
Mercury Vintage Services	Sue	Woodrow	woodrow@mercuryvintage.freemove.co.uk
Pamela Hunt	Pam	Hunt	pamela-hunt@btconnect.com
Brian Milton	Brian	Milton	www.brian-milton.com
Classic Motor			
Classic Car Weekly			
Autojumbler			

(e) VIP List

VIP Guest List - at April 2012		
Co-ordination:		Ian Mason-Smith
Name	Tel	E-mail Address
Bob & Michael Wyatt	01189 780325	b.wyatt325@btinternet.com
Head Master - Edward Halse		
School - John Cummings		
School - Lisa Priestley		
Lady Mayor Warwick		
Warwick Tourist Office		
Warwick District Council		
RHS Sponsor - Emma Airey	01473 223145	aireyel@willis.com
RHS - Alan Mitchell	01473 223145	
Gaydon - Stephen Laing		
Donnington - Kevin Wheatcroft	0116 247 8899	info@wheatcrofts.co.uk
Beaulieu - Montague		
Speedy - Peter Butler	01234 249046	pb@alvis1250.orangehome.co.uk
Coleman - Kai & Family		

(f) Event Programme



Austin 7 Clubs Association



90th Anniversary Celebrations of the Austin Seven

20 July to 22 July 2012

Warwick School

Myton Road, Warwick CV34 6PP

PROGRAMME – Version April 2012

Friday 20 July	Arrivals	9am onwards
	Registration*	Noon onwards
	Bar	5pm onwards
	BBQ Meal*	6pm – 8pm
Saturday 21 July	Breakfast*	8am – 9am
	Displays/Films	9am onwards
	Celebration Run	10.00am
	Bar	Noon onwards
	Buffet*	6pm – 8pm
	Ceilidh/Bar	8pm - midnight
Sunday 22 July	Breakfast*	8am – 9am
	Displays/Films	9am onwards
	A7CA Meeting	10.30am – 11.30am
	Chapel Celebration	Noon – 12.30pm
	Bar	12.30pm
	Jazz Band	1pm – 4pm
	Close	4pm

* Pre- Booked

On-site Attractions and Support – Noon 20th July to 4pm 22nd July:

- | | | |
|--------------------------------------|----------------|-------------------------|
| ➤ Display of Austin Sevens by Decade | > Club Stands | > Sandwich/Lunch Bar |
| ➤ Display of Historic Austin Sevens | > Autojumble | > Ice Cream Van |
| ➤ Historic Film Shows | > Trade Stands | > First Aid Ambulance |
| ➤ A7CA Archives Display | > A7CA Office | > Professional Security |

Attachment 7: A7CA as a Company Limited by Guarantee (CLG)

- Information Paper by John Wyett October 2011

Introduction

Most of the major Austin Seven Clubs who are members of A7CA are already incorporated as Companies Limited by Guarantee.

This briefing note seeks to inform members of the 'pros and cons' of incorporation and to seek authority to move towards incorporating the Association as a Company Limited by Guarantee (CLG).

What is a company limited by guarantee?

- A private limited company where the liability of members is limited to a nominal amount in the event that the company is wound up.
- A CLG does not have share capital unlike other forms of limited company.
- The members of a CLG are guarantors rather than shareholders.
- The guarantee is a nominal sum (typically £1) which is payable in the event of winding up.
- The amount of the guarantee is stated in the constitution of the company (which is known as its Memorandum and Articles of Association).

What are the features of a CLG and why form a CLG?

- A CLG is a useful vehicle for operating a not for profit organisation.
- Any profits made by a CLG are not distributed as dividends but are retained within the company in order to aid the fulfilment of the company objectives.
- If the CLG enters into contracts the idea of limited liability may be useful for the members as a form of protection against claims against the company.
- CLG status gives the organisation a clear legal identity, the CLG can own property in its own right and participants/members are afforded protection of company law.
- The directors (trustees) of the company enjoy personal limited liability afforded by limited liability status, provided that they have not exceeded their legal responsibilities and have not acted negligently or fraudulently.

Constitution

All limited liability companies must have a written constitution known as its "memorandum and articles of association", in practice most small companies adopt "model" constitutions from company law. The choice of a model constitution can be particularly important if the company is also seeking charitable status as its constitution must then be acceptable to the Charity Commission. (I think it is unlikely that A7CA would be seeking charitable status?).

The memorandum sets out the objectives of the company and powers of the company necessary to meet these objectives.

The Articles of Association basically set out the rules for operating the company e.g:

- Frequency of meetings

- Voting rights of members
- Resolutions
- Procedure for appointment and retirement of members and directors.
- Remuneration of directors by expenses.

What are the advantages and disadvantages of incorporation as a CLG?

Advantages

- Protection afforded by limited liability.
- Ability to own property and enter into contracts in its own right.
- Clarification of the identity of the CLG.
- Open and democratic structure.

Disadvantages

- Record keeping and bureaucracy.
- Expenses of company formation and annual returns to Companies House.
- Proper accounting records needed, accounting filing regulations to be met.
- Privacy: details of the CLG are open for public inspection.
- Status of associate clubs, overseas clubs and registers as members of a CLG unknown?

Audit

Small companies need not have an annual audit if they are eligible for exemption. A7CA would be a small company but (I believe) should still have an annual audit.

Taxation

The profits of any trading activities between the A7CA and non-members of the Association are liable to corporation tax (and also any investment income of A7CA). At the moment, there are no material such profits which could trigger an unwelcome corporation tax liability. The tax status of the Association as a CLG would not change significantly.

Actions:

- Seek approval of Member Clubs to pursue incorporation as The Austin Seven Clubs Association Ltd (a Company Limited by Guarantee)
- Obtain appropriate legal advice as to steps needed to change
- Incorporation effective from?

- Seek help from Member Clubs prepared to offer their experiences of conversion to a CLG, any volunteers?