

# **Austin Seven Clubs Association (A7CA)**

## **Meeting on Sunday 16th January 2011 at Gaydon**

### **Minutes**

#### **1. Welcome**

**Bernard** welcomed all attendees to the Meeting and especially **David Morgan – prospective Association PR Manager** (more later) and **Hayden Morgan** our erstwhile Hon Sec. and wished all a Very Happy New Year!

#### **2. Attendees & Apologies**

**Ian** asked attendees to complete the attendance/apologies sheet being circulated and update their e-mail address (on the Display Board) as necessary

**Attendance/Apologies List is at Attachment 1**

#### **3. Minutes of Previous Meeting**

##### **3.1 Amendments**

**Ian** reported that he had received no corrections or amendments to the Minutes of the previous Meeting and none were identified at this Meeting.

##### **3.2 Approval**

Agreement to the Minutes of the **Meeting held on 17<sup>th</sup> October 2010:**

**Proposed by: Graham Smith**

**Seconded by: John Williams**

**All attendees agreed.**

#### **4. Chairman's Report**

**Bernard** said it was heartening to see so many attendees turning up from so many Clubs on a grey January day, which was especially good because we had a great deal of good news and progress to share and discuss. He also said that he had progressed the 'thank-you' gift to **Eric Jones** for his 10 years of service to the Association for presentation at the AGM.

## **5. Secretary's Spot**

### **5.1 Correspondence**

Ian reported that correspondence since the last Meeting had been routine business but in his annual clearout of his Association e-mail in-box he was able to delete over 1500 messages!

### **5.2 Membership**

#### **a. Overview** (See Attachments 1a and 1b) – **we have several changes to note!**

Ian reported that the 64 overall Membership of the Association had stabilised as that at end-2010:

- 18 Member Clubs
- 10 UK Associate Member Clubs
- 22 Overseas Associate Member Clubs
- 15 Registers

Supported by 16 Officers

**ACTION: ALL to advise IAN of changes so he can pass on to the Team**

#### **b. A7 Specials' Register**

Ian advised the Meeting that:

**David Charles** had bravely taken on the task of progressing the Association Specials' Register 'Beighton House' North Burlingham, Norwich, Norfolk NR13 4EL

Telephone: 01493 752016 E-mail: mail@a7special.co.uk Website: www.a7special.co.uk

**MEETING** thanked **David** for taking on this task and **Martin Field** for launching this initiative.

**ACTION: ALL to advise DAVID of any entries for the Specials Register**

#### **c. Association Promotion**

Ian reported that **Bernard** had successfully approached **David Morgan** of the **750 MC** regarding taking on the job of **Association PR Manager** (Job Description agreed at previous Meeting – **Attachment 3**) and asked the Meeting to endorse this appointment:

**Proposed by: Bernard    Seconded by: Phil    All attendees agreed.**

**Bernard** proposed that the Association allocate an annual sum of £1000 as a PR Budget to be reviewed each year. **Ian** seconded this proposal **Meeting** agreed the proposal

**David** thanked the Meeting for taking him on board and provided a short summary of his background in PR, authorship and motoring, which he would pass to **Robin** for the next Mag.

**MEETING** thanked **Bernard** for his action in filling this important task and **David** for taking on this vital role as we come up to the 90<sup>th</sup> Birthday of the Marque.

**ACTION: David to forward PR Proposals to Ian for dissemination and review**  
**ALL to forward ideas to David**

#### **d. Association Vacancies**

Ian confirmed that we now had just one Vacancy is now pending - the **Association Registrar**.

**ACTION: ALL to let Ian have proposed candidates as a matter of Urgency**

[Post-Meeting Note: one person has since come forward and is in discussion with **Sandy**]

## **6. Treasurer's Report**

**John** thanked the Association for their cooperation in his efforts to clarify and update the Financial procedures of the Association and introduced his Report – **Attachment 4a**.

**For the Period 1 Jan to 31 December the Balances were:**

Balance at	1 January 2010:	£ 42039
Receipts	Jan – Dec 2010:	£ 20254
Payments	Jan – Dec 2010:	£ 19819
Balance at 31 December 2010:		£ 42475

**John** recommended that the Association Membership costs remain unchanged for the forthcoming Financial Year and that we raise the Committee travel rate from 20p to 25p per mile to bring it closer in line with current government recommended rates.

### **Meeting agreed these Proposals**

For information, **John** included the previously circulated administrative financial arrangements at **Attachments 4b** and **4c**. He underlined that if any Club had a specific difficulty they should call him to work out a mutually-agreeable alternative.

**John** also recommended that, in view of the size of the Association Account, an Independent Reviewer should be appointed to audit our Accounts annually. **Matt Dingle** Treasurer of the Norfolk A7 Club has kindly agreed to take on this task and **John** recommended his appointment to the Meeting:

**Proposed by: John    Seconded by: Ian    All attendees agreed.**

**MEETING** expressed their great thanks to **John** for all his efforts on behalf of the Association and to **Matt** for undertaking our Annual Financial Review

## **7. Information**

### **7.1 Magazine – via Ian**

#### **a. Editor's Notes**

**Robin** reported that the Mag was ticking away nicely with some really good inputs – but always more needed! – **Next DEADLINE: 1 March 2011**

**ACTION: ALL provide great Articles and Pics to make our Mag even better!**

#### **b. Magazine Distribution**

**Les** confirmed that he was at the Gaydon Rear Car Park at **10.30am** for collection of Mags by Clubs. He reported that Clubs had very positively availed themselves of this new arrangement.

**ACTION: ALL to continue note this procedure and try to pick Mags before the meeting**

#### **c. Magazine Back Numbers**

**Howard** reported he still lined his attic with Association Mags – but held only a limited number of each year; 2009 and 2010 were still available in larger numbers but get in quick!

**MEETING** gave a really big vote of thanks to **Robin**, **Les** and **Howard** for maintaining the unequalled quality of our Mag and ensuring it reaches our members so easily and efficiently.

## **7.2 Website – [www.a7ca.org](http://www.a7ca.org)**

**Ilke** via **David Cochrane** reported that the Site continues to provide very valuable information and links including now to the FBHVC.

**ACTION: ALL to pass on any inputs to the site to Ilke – complete items ready for posting please**

## **7.3 Advertising**

**Hazel** reported advertising continued to go well and, just for the period November 2010 to January 2011, £965 had already been realised with more to come!

## **8. Archives**

**Phil** reported:

Three more Classic Cars For Sale handed to **Ian** - they still send them after only 1 advert - they have asked us to ad again but I feel "Classic" is inappropriate.

The 6 window panes have been UV filmed on advice from Faye the Aston-Martin Archivist who visited us at the start - lowest of 2 local competitive quotes was £168.03.

A new main door Lock has been bought and fitted - cost about £90,

The auctioneer /valuer has advised us to re-foilate the Stanley Edge drawings as they were done over 35 years ago by the Somerset County Archivist and have now gone past their sell-by date. Leicestershire County Archivist to be approached to do them as they did the twin-cam engine drawing for PWA7C - expected to be about £1000.

Bought on e-bay: a 1926 Parts List for £26.99 - the old photocopy one is now free if wanted.

Bought on e-bay a 1922 - yes a 1922 FIRST EDITION parts list for £176. The dealer from Inverness had picked it up at a SCA7C Auto-jumble at Doune with other A7 books - he had absolutely no idea of its rarity until bidding went crazy! It shows all the first production parts available from the November 1922 Motor Show - resumé for the Mag. promised.

Bought, via Jim Stringer of VAR, 10 old A7 cuttings for £9, including a super mention of a purple and black Swallow ordered by a Far Eastern HH the Sultan of Perak - Perak is middle left on the Malay peninsula - roughly equivalent to King of Malaysia! – watch out in the Mag.

Open Day last December was attended with respective companions by Robin Taylor Big 7 Registrar, Chris Garner PWA7C Archivist, Dave Morgan - even stray TSSC men came up to see who the silver lady is!

PWA7C have already rented the whole of Room 1 and will soon be filling up the cabinets. BA7C have deposited 2 boxes of their Club films - other Clubs may wish to see what we have and then place things with us - current rent is £13.50 per sq ft. including A7CA contents insurance.

I intend to do three more colour reprints for 2012, hopefully Vans/Ulster/Another - covering other models than we did 2-3 years ago.

Our three regular selling posters will continue but oiling charts have now sold out - we may look at these again if there's sufficient demand.

**MEETING agreed £1000 for re-sealing the irreplaceable original Stanley Edge drawings.**

**MEETING suggested an Association Budget of £3000 for the forthcoming Financial Year in respect of future Archive acquisitions.**

**Proposed - Bernard    Seconded - Ian    MEETING agreed the proposal.**

## **9. Support**

### **9.1 Suppliers and Spares**

#### **a. Red Cross Guide**

**Bob Cross** via **Ian** reported that **David Waller** was meticulously checking all entries for validity and it was planned to complete this process and go to publication as soon as possible.

#### **b. Unsatisfactory Spares**

**Ian** reported that he'd received a number of inputs following discussion on this subject at our previous meeting. The overall consensus was that, whilst the Association could provide informal advice and feedback, any formal complaint should be undertaken through normal legal processes.

**Meeting** were firmly of the view that all manufacturing errors should be brought to the attention of the provider and, only if un-responsive, report the matter to the Association who could provide an advisory 'health-warning' to members.

### **9.2 Breakdown Register**

**Gordon** reported that recent responses had markedly improved and the number of 'gaps' were very few. To cover these omissions, it was agreed to replicate the Club Contact List from the Mag at the end of the Register. It was also agreed that a note would be included in the Register to underline the need to keep one's car in good order together with a list of 'suggested spares' to carry in the vehicle. It is planned to publish the Register very shortly.

**MEETING** thanked Gordon for persevering in this Association task that is so helpful to our Members in their times of need.

### **9.3 Association Register**

#### **a. A7CA Register**

**Ian** reported that Sandy planned to produce the next printed addition of the Association 'Surviving Chassis Register' in 2012 in A4 format and a revised binding in order to accommodate the significantly larger number of entries. The Register would also be available in electronic form on the Association website.

**Meeting** thanked Sandy for all his work in maintaining this vital record of our A7 world that clearly attracted great attention.

**ACTION: ALL to alert Sandy of any updates**

## **10. Events – via Ian**

### **a. A7CA Annual Calendar of Events – 2011 – via Ian**

**Bernard Griffiths** writes:

Thank you to all the Club Secretaries who have responded to my letters and sent me by post the dates of their events. You can obtain the details of these fixtures from the respective secretaries whose addresses appear in the back of this magazine.

I would like to record my thanks to my friend, Mike Knights-Whittome, who has in the past years helped me compile this Calendar on his electronic machinery. He has given much time, patience and good humour to this annual task, leaving me now to strain my wife's patience as I wear down pencils and mutter to myself over my trusty, but blunting, quill once more !

Please let me have any additions or changes as soon as you are able, by post please as I do not "do" electronic communication. These can be included in the 2011 B edition.

I wish you many happy and trouble-free miles in your Austin Sevens, in 2011, and I pass on the reminder that I had from the Austin Seven Owners' Club that 2012 is the 90<sup>th</sup>. Anniversary of our favourite motor car and that their London to Brighton Run on Sunday 1<sup>st</sup> April will be but one of many celebratory and special events.

**Happy motoring! Bernard Griffiths.**

**Meeting** again thanked **Bernard** and **Mike** for all their heroic work in preparing this vital Calendar of Events

### **b. A7 Club Events – 2011 – via Ian**

**Ian** reported that he'd been notified of the following events:

- **Molentocht 2011 – 9 June to 13 June and Pre-Run 1 to 9 June**
- **Pre-War Prescott Garden Party and Hill Climb – 16 July**
- **South Wales A7 Club Run – 31 Aug – 7 Sept**
- **Pre-War 'Coast-to-Coast Run' - 4 Sept 2011**

**Points-of-contact for more details at Attachment 5b.**

**b. A7CA Celebration Events for 90<sup>th</sup> Anniversary of the First Austin 7 2012 - ideas to date:**

**(i) Invitation from the South Australia A7 Club**

**Australia 2012 National Rally - 1 to 5 October 2012 and the  
Bay to Birdwood Run - 30 September 2012**

Info: [www.austin7clubsa.com.au](http://www.austin7clubsa.com.au)

**ACTION: ALL to advise Ian any interest in this event**

**(ii) Eurotour 2012 – ‘Alpine Amble’**

**Gill Davis** advised the Meeting that the dates are now set by the **750MC North Herts Centre** as **12 – 27 May 2012** and that entries were now open and coming in fast.

**ACTION for information and entries contact: Janet Edroff [janetedroff@ntlworld.com](mailto:janetedroff@ntlworld.com)**

**(iii) Jogle/Le JoG 2012**

**Gill Davis** advised the Meeting that the **750 MC North Herts Centre** was actively considering organising a **JOGLE in 2012**

**ACTION: ALL to advise Ian and Gill/Janet any interest in this event**

**(iv) Austin Seven Owners Club is running another **London to Brighton Event** to celebrate the 90th Anniversary on **Sunday 1st April 2012****

**(v) Pre-war Austin Seven Club – 50<sup>th</sup> Anniversary ‘Penine Run’ – Rowsley, Derbyshire – Settle – Kelso Borders 1<sup>st</sup> and 2<sup>nd</sup> September 2012 – Contact: **Malcolm Parker**, Thornbury Cottage, Boltby, Thirsk, North Yorkshire YO7 2DY**

**(vi) Rally at Warwick School – 20 – 23 July 2012**

**Les** reported that the overall plan for the Association Celebration Event was now taking shape – Outline Programme (at Att. 5c1) and already a small Event Team is forming up (Att. 5c2) – but **MORE WANTED!**

**Meeting** thanked **Les** and **Joy** for undertaking the co-ordination of this key Event and liaison with **Warwick School** on this and for all who had volunteered so far.

**ACTION: ALL to send Les – copy Ian – of any further offers of help with our Anniversary Event**

**(v) Other Ideas**

**ANY other** ideas very welcome!

**ACTION: ALL to send Ian any further ideas for A7CA Anniversary Events or details of their Club Events**

## **11.AOB**

### **a. Federation of British Historic Vehicle Clubs (FBHVC) - Howard**

**Howard** reported that the latest FBHVC Newsletter was now available (No. 6 2010) and passed a copy to **Ian** in case members had any enquiries.

The current Newsletter highlights:

- Bio-fuel update
- Continuous Insurance
- DVLA News
- AGM Report

### **b. John Coleman**

**Ian** reported that with the agreement **Kai Coleman**, **John's** car is now displayed at **Beaulieu** as part of the Museum's special exhibition on long-distance historic motoring from until October 2011 Thereafter, the Car would be on long-term display at **Gaydon**.

### **c. 'Chocs Away' Film Offer**

**Ian** reported that the intrepid African A7 Adventurers Ben Stevenson and David Aspinall had made a Film of their exploits and invited Clubs to contact them with a view to showing it at their events.

More info at: <http://www.vintagemobilecinema.co.uk/>  
<http://chocksawayrally.co.uk/>

or contact: Ben Stevenson      Chocks Away HQ  
59 Olivers Battery Road North  
Winchester SO22 4JB  
Phone: 07776306603  
E-mail: [ben@whenjusthappened.com](mailto:ben@whenjusthappened.com)

### **d. A7 RP Back-Plates**

**Urgent request** from **Eric Martin Essex A7 Club** for a source of back-plates for RPs

**Contact:** Eric Marti at [ejmartin13@tiscali.co.uk](mailto:ejmartin13@tiscali.co.uk)

**Bernard** advised that the **Seven Workshop** would shortly have these in stock.

### **e. A7 Speedo Refurb – post-meeting request**

**Urgent request** from **John de Putron (Guernsey)** for a reliable **Speedo** refurbishment service.

**Contact:** Eric John at [dips@cwgsy.net](mailto:dips@cwgsy.net) with copy to **Ian**



## **12. DATES OF NEXT MEETINGS - Ian**

**Ian** requested the Meeting to Review the date of the 2011 AGM as this coincided with **National Drive It Day** which might reduce attendance.

**MEETING supported this proposal and agreed to hold the 2011 AGM on:**

**Saturday 16 April 2011**

**at the Association Archive Centre at Lubenham, Leicestershire**

**– details to follow in due course.**

**Our Meetings at Gaydon for 2011 are:**

**16 April      2011 (AGM) – SATURDAY – NEW VENUE NEW DATE!**

**17 July      2011**

**16 October   2011**

**Next MAGAZINE DEADLINE: 1 March 2011**

### **CLOSE:**

**Ian** said he will circulate the Minutes of the Meeting together with a short Summary for Clubs' Newsletters/Magazines asap.

And requested that ALL recipients let him know when you get them  
– just to check the e-mail addresses are still current

**Bernard** thanked ALL for attending and participating in such a positive way to the work of the Association and wished everyone a Great 2011 in their Austin Sevens.

**NEXT MEETING : A7CA Archive Centre – AGM**

***DO MAKE A BIG EFFORT TO BE THERE***

***In the meantime – Keep A7 Motoring!***

## Attachment 1 – Attendance and Apologies

### A7CA Meeting Gaydon - Sunday 16th January 2011

#### ATTENDANCE LIST

NAME	POST/CLUB/REGISTER	✓
Bernard Cowley	A7CA Chairman	✓
Phil Baidon	A7CA Archivist/Vice Chairman	✓
Ian Mason-Smith	A7CA Secretary	✓
John Wyett	A7CA Treasurer	✓
Hazel Gore	A7CA Advertising Manager	✓
Howard Annett	A7CA Back Issues	✓
Gordon Phillips	A7CA Breakdown Scheme/750 MC	✓
Les & Joy Gammon	A7CA Magazine Distribution	✓
Robin Boyce	A7CA Editor	✓
David Morgan	A7CA PR Manager	✓
John Fromont	Essex A7 Club	✓
Roger Spearman	Essex A7 Club	✓
B. Eckersley	Essex A7 Club	✓
Dave Orange	Essex A7 Club	✓
Rex Grogan	On-Line-A7 Club	✓
Nick Beck	Scottish A7 Club	✓
John Williams	SW A7 Club	✓
Stuart Phillips	SW A7 Club	✓
Hayden Morgan	SW A7 Club	✓
Lorna & Alan Martin	VAR and Beds & Herts VCCC	✓
Tony Hartnell	Bristol A7 Club	✓
David Cochrane	Pram Hood Register	✓
Robin Taylor	Austin Big 7 Register	✓
David Charles	A7 Specials Register	✓
Dave Wilcox	PW A7 Club	✓
Geoff Roe	PW A7 Club	✓
Ron Sadler	Hereford A7 Club	✓
B R Woorten	Hereford A7 Club	✓
Graham Smith	Solent A7 Club	✓
<b>TOTAL:</b>		<b>30</b>
<b>APOLOGIES:</b>		
Bob Wyatt	A7CA President	✓
Ilke Cochrane	A7CA Web Manager	✓
Sandy Croall	A7CA Registrar	✓
Bob Cross	A7CA Spares & Services Manager	✓
Bob Downey	Devon A7 Club	✓

## Attachment 2a – A7 Clubs Association Officers

Austin Seven Clubs Association			January 2011
Committee:			16
President	Bob	Wyatt	r.wyatt325@btinternet.com
Chairman	Bernard	Cowley	jackiebern@hotmail.co.uk
Vice Chair/Archivist	Phillip	Baildon	harbail@ntlworld.com
Secretary	Ian	Mason-Smith	hollybushcottage1@btinternet.com
Treasurer	John	Wyett	jwyett@tiscali.co.uk
Auditor	Matt	Dingle	mckr993@talktalk.net
Registrar	Sandy	Croall	sandy@duckspound.freemove.co.uk
Website Coordinator	Ilke	Cochrane	ilke@a7c.co.uk
Magazine Editor	Robin	Boyce	robin.boyce@btopenworld.com
Magazine Distribution	Les	Gammon	lesgammon@hotmail.com
Magazine Back Issues	Howard	Annett	howardannett@btinternet.com
Advertising	Hazel	Gore	hazelgore.pearl@live.co.uk
Breakdown Scheme	Gordon	Philips	phillipsfamily27@hotmail.com
Spares & Services	Bob	Cross	services@bobex.freemove.co.uk
PR Manager	David	Morgan	d.morgan.riba@btclick.com
Events Coordinator	Bernard	Griffiths	none

## Attachment 2b – A7 Clubs Association Members

Austin Seven Clubs Association			January 2011
Member Clubs and UK Associates			28
Member Clubs:			18
A7OC	Bob	Cross	services@bobex.freemove.co.uk
Bongtree A7 Club	Iain	Hurwood	bongtree7@hotmail.com
Bristol A7 Club	Aileen	Hood	tony@topclose.plus.com
Cambridge A7 & VC Club	Paul	Lawrence	fishy.lobby@btinternet.com
Cornwall A7 Club	Ann	Skilton	a.skilton355@btinternet.com
Devon A7 Club	Howard	Palmer	devon.sevens@hotmail.co.uk
Dorset A7 Club	Phil	Whitter	philhil@btinternet.com
Essex A7 Club	Mary	King	secretary09@ea7c.com
Herefordshire A7 Club	Michael	Ward	m.ward789@btinternet.com
Midlands A7 Club	Brem	Bremner-Smith	rbremnersmith@uwclub.net
N.E.Club for PW A7s	Keith	Dobinson	durhamtrialist@hotmail.co.uk
Norfolk A7 Club	Philip	Jepson	pj@jepsonline.co.uk
Pre-war A7 Club	Dave	Wilcox	david.wilcox@uwclub.net
Scottish A7 Club	Geoff	Morrison	A914POR@aol.com
Solent A7 Club	Graham	Smith	grahampennysmith@aol.com
South Wales A7 Club	John	Williams	jonniejumble@googlemail.com
Vintage Austin Register	Alan & Lorna	Martin	lornaalanaustins@btopenworld.com
750 Motor Club	Gordon	Phillips	phillipsfamily27@hotmail.com
UK Associate Members			10
Austin 10 Drivers Club	Mike	Bevan	austintensecretary@yahoo.co.uk
Beds & Herts VCC Club	Alan & Lorna	Martin	lornaalanaustins@btopenworld.com
British Austin Society	John	Raeburn	johnraeburn@hotmail.co.uk
Cornwall VV Society	Tony	Barfield	tonybarfield@talktalk.net
N. Hants Austin Enthusists' Club	Trevor	Edwards	trevor_c.edwards@btinternet.com
On Line A7 Club	John	Cox	john.cox12@sky.com
Surrey Austin Owners Club	Dave	Harris	harris61@btinternet.com
The Wanderers	Bob	Hewson	bobhewston@talktalk.net
Ulster PW Austin Club - N.Ireland	Ella	McLoughlin	Advertising@gazette.ireland.anglican.org
Worthing A7 Club	Stephen	Hodgson	stevehodgo@hotmail.co.uk

## Attachment 2b – A7 Clubs Association Members – Cont

Overseas Associate Members			21
A7 Club Inc - Australia	Robert	Humphreys	rhu78263@bigpond.net.au
A7 Club of New South Wales	Faye	Yarroll	info@austin7clubnsw.org.au
A7 Register of Queensland Inc.	Trevor	Moore	temoore@bigpond.com
A7 Club of South Australia	Graham	Buesnel	buesnelgec@hotmail.com
A7 Club of Western Australia	Keith	Donetta	keysil1@yahoo.com.au
A7 Owners Club Canada	Roy	Wilkins	royawilkins@hotmail.com
A7 Club Deutschland	Rolf	Koeniger	r.koeniger@kabelbw.de
A7 Club of India	Manjo	Sharma	none
A7 Register of Japan	Kohei	Moriyama	none
A7 Club of Jamaica	Ron	DuQuesnay	rondq@mail.infochan.com
A7 Club of South Africa	Aletta & Harry	Boys	ahboys@telkomsa.net
A7 Register of Sri Lanka	Malith	Mendis	mm@mendiscobain.com
American Austin Bantam Club	Marilyn	Sanson	marilyn.aabc@yahoo.com
Austin Bantam Society	Norman T.	Booth Jnr.	njbooth@earthlink.net
Amicale A7 de Provence	Pierre	Borgarino	borga2@free.fr
Austin-Freunde - Switzerland	Martin	Stokli	info@amwf.ch
Cairde an Seacht Bhig - Eire	Ian	Clayton	ianclayton@iolfree.ie
Dutch Pre-War A7 Owners	Rob	van Ingen	secretaris@austinseven.nl
Italia A7 Club	Stefano	Maongio	info@austin7italia.org
Norsk A7 Club	Martin	Faella	martin.faella@c2i.net
Vintage A7 Register NZ Inc.	Chris	Wood	cdwood@xtra.co.nz
A7 Registers			15
Arrow Register	Jim	Blacklock	a7arrowreg@tesco.net
Coupé Register	Mick	Brodribb	mick@steammill.fslife.co.uk
Big Seven Register	Robin	Taylor	robin.e.taylor@talktalk.net
Boat Tail 2-Seater Register	Chris	Chubb	chris@gchubb.plus.com
Fabric Saloon Register	Dave	Martin	dave.747martin@btinternet.com
Mulliner Register	Mike	Tebbett	m.tebbett@tiscali.co.uk
Pram Hood Register	David	Cochrane	david@a7c.co.uk
RN Saloon Register	Dave & Sue	Mann	sue.mann1@ntlworld.com
Rosengart Register (UK)	John	Small	small.scotland@hotmail.co.uk
Specials Register	David	Charles	mail@a7special.co.uk
Sports Register	Stephen	Hodgson	stevehodgo@hotmail.co.uk
Swallow Register	Anne	Walker	james-walker1@hotmail.co.uk
Tickford Register	Mick	Ward	michaelrward@btinternet.com
Gordon England Register	Damian	Gardner-Thorpe	damiangt@doctors.org.uk
Van Register	Ray	Edge	r.f.edge@talk21.com

## **Attachment 3: A7CA PR Manager Job Description**

### **Austin Seven Clubs' Association**

#### **Public Relations Manager**

#### **Job Description**

The prime responsibility of the Public Relations (PR) Manager is to promote the work of the Austin Seven Clubs' Association (A7CA) within the Austin Seven Movement and with the Public at large.

The Association was formed in 1968 and currently comprises a total of 65 member Clubs:

- UK Members	18
- UK Associate Members	10
- Overseas Associate Members	22
- A7 Registers	15

These are located in 17 Countries in all 5 Continents

The principal tasks of the Association comprise the preparation and issue of the:

- Association's Quarterly Magazine
- Record of Association Meetings
- Association Website
- Register of known Austin 7s
- Red Cross Guide of Spares and Services
- Register of Breakdown Support
- Calendar of A7 Events

Other Association activities include the:

- Development and operation of the Association Archives
- Organisation and coordination of A7 Events
- Provision of Vehicle and Public Liability Insurance

The relationships the PR Manager must promote and develop are with:

- the member Clubs
- other classic motoring Clubs
- motoring organisations, notably the FBHVC
- relevant Governmental Bodies
- the motoring press and media
- motoring manufacturers and suppliers
- the general public

The Association PR Manager is a member of its Executive Committee with whom he/she must maintain good communications and work closely.

***October 2010***

## Attachment 4a: Financial Report January to December 2010

	£	£
<b>Balance 1 January 2010</b>		<b><u>42039.44</u></b>
<b>Receipts:</b>		
Jan-December 2010		
Magazine sales invoiced 2010	15685.03	
Magazine sales invoiced Pre-2010	387.00	
Subscriptions received	375.00	
Subs in advance 2011	20.00	
Advertising	1802.72	
Archive sales	325.82	
Binder sales	362.50	
Back numbers sales	105.95	
Rent received	1161.00	
Interest received	<u>29.60</u>	
<b>Total receipts:</b>		<b><u>20254.62</u></b>
<b>Payments:</b>		
Jan-December 2010		
Room hire (Gaydon)	469.79	
Printing magazines 2010 A,B,C & D	8080.00	
Distribution of magazines	1271.28	
Purchase of binders	670.80	
Insurance	1772.77	
Archive purchase	230.32	
Archive costs	6363.00	
<i><u>Officers expenses</u></i>		
Secretary (2009 and 2010)	438.68	
Treasurer (former and current)	230.27	
Advertising	66.18	
Archivist	64.00	
Chairman	41.00	
Back numbers expenses	31.35	
<i><u>Miscellaneous</u></i>		
FHVBC fee	25.00	
Trophy transport cost to Brooklands	64.00	
Commission	<u>0.57</u>	
<b>Total payments:</b>		<b><u>19819.01</u></b>
<b>Surplus of Receipts over Payments:</b>		<b><u>435.61</u></b>
<b>Balance December 2010 (Lloyds and Santander)</b>		<b><u>42475.05</u></b>

### Notes:

1. My contact details are John Wyett, Pangle Cottage, Church Path, Wretton, Kings Lynn, Norfolk PE33 9QR. Tel: 01366 500165 or email: jwyett@tiscali.co.uk  
These contact details should be used for all future contact regarding A7CA financial affairs.
2. All magazine sales and outstanding subscriptions were invoiced in October 2010, all invoices have been paid apart from overseas debtors amounting to £655.
3. Officers expenses include amounts outstanding from 2009 and earlier.
4. Archive costs include rent paid in advance January 2011 to 30 Sept 2011 £3084(inc VAT).
5. Rent received is for office space rented to PWA7C

**John Wyett - Treasurer A7CA**

**Attachment 4b.****A7CA Membership Fees and Costs – 2011**

<b>Full Membership</b>	<b>£20 per year</b>
<b>Associate Membership</b>	<b>£5 per year</b>
<b>Overseas Membership</b>	<b>£5 per year</b>
<b>Register Membership</b>	<b>Nil</b>
<b>Association Magazine Postage</b>	<b>£1 per copy at cost unless collected</b>
<b>Committee Members Costs</b>	<b>Paid on provision of receipts</b>
<b>Committee Members Travel</b>	<b>Paid by the Association at 25p/mile</b>
<b>Meeting Venue Cost</b>	<b>Paid by the Association</b>
<b>Federation Fees</b>	<b>Paid by Association</b>
<b>Public Liability Insurance</b>	<b>Paid by Association</b>
<b>Archive Insurance</b>	<b>Paid by Association</b>
<b>Financial Year</b>	<b>31 March to 1 April</b>
<b>Subscriptions/Mag Costs</b>	<b>Invoiced Annually after the ----B Mag. (overseas members annually at year-end)</b>

**John Wyett - Treasurer A7CA**



**Attachment 4c.        Invoices for Magazines, Postal Charges and Subscriptions**  
**- System Changes from January 2011**

A7CA has been looking at the current system for charging the costs of magazines and postage to Clubs and have concluded that the existing system needs simplifying and updating.

The following system applies from January 2011:

**Magazines:**

1. There will be no changes at all to the system for distribution of magazines, Clubs able to do so are welcome to collect Magazines from Gaydon when the Association holds its quarterly meetings - where this happens there will be no postage charges.

[NOTE: Les will be there from 10.30am in the rear Car Park until just before 11am to distribute prior to the Meeting]

2. UK Clubs will in future receive only one Invoice for each year's magazines, not four as currently operates.
3. An Invoice will be sent for Magazines following the distribution of the second magazine in each year, so for next year an Invoice will be sent following the issue of 2011B, covering Magazine costs (including Back Numbers to date) and postage.
4. This Invoice will, for 2011, include the actual numbers for 2011A and 2011B plus an estimate for 2011C and 2011D based on the actual numbers for 2011A and 2011B - so if a Club had, say 50 copies of 2011A and 60 copies of 2011B, the total charged for 2011 would be for 230 copies (2011A + 2011B + 2 issues estimated based on 2011B).
5. When you want to change your number of Magazines, do notify Les Gammon in the usual way.
6. If there turns out to be difference between the actual number sent and the number charged, the difference will be adjusted (up or down) in the invoice for 2012 and so on.
7. Overseas clubs will be invoiced for all Magazine costs at the end of the year, as currently.
8. The cost of the Association Magazine remains at £1 per copy (including Back Numbers).

**Attachment 4c. – cont.**

**Postal Charges:**

- 1. At the Association meeting 17 January 2010, it was agreed that postage costs of Magazines would be paid for by Clubs and Registers .**
- 2. From January 2011, Clubs/Registers will pay postage costs and these will be included in an Annual Magazine Invoice.**
- 3. For 2011 the Annual Invoice will include postage for 2011A and 2011B. In 2012, the Invoice will include postage for 2011C and 2011D plus 2012A and 2012B and so on in the future.**
- 4. Overseas clubs will be invoiced with the actual cost for the year as their Invoice will be sent after 2011D as now.**

**NOTE: Postal Charges will not apply if Clubs/Registers collect Magazines.**

**In Conclusion:**

**It is hoped that this system will produce a number of benefits both for members and myself:**

- Clubs will only have to deal with one payment each year - not four so it will save your Treasurer some work.**
- Invoicing will take place mid-year so overall the cash-flow effect is neutral for Clubs and the Association.**
- My work load as Association Treasurer will be reduced.**
- The system of chasing outstanding debts will be easier to administer.**

***NOTE: In future invoices will be sent, wherever possible, to the member club's email contact held by A7CA***

**John Wyett**

**A7CA Treasurer**

## Attachment 5a: The Austin Seven Clubs' Association Calendar of Events in 2011

### Bernard Griffiths

#### February

13	Winter Valentine's Walkies	750-Brooklands
13-15	Piddle Revisited	BA7C

#### March

06	March Meander	750-N.Herts
26-27	Inverary Revisited	ScA7C

#### April

01-05	North Wales Week-end – Mold	SWA7C
10	Sevens to the Seas – Lincoln to Cleethorpes	PWA7C
17	National Drive-it Day	
17	Spring Spree	750-N.Herts
17	Cotswold Run	MA7C
17	National Drive-it Day/Dick Green Memorial Run/ Hereford A7C	SWA7C
22-25	Clee Clatter (Easter)	BA7C
22-25	Easter Week-end	ScA7C
23	Cobham Austin 7 Trial	750-Brooklands
25	A Jaunt for St George	BA7C
25	Drive-it Day Run	BA7C
30-May 02	Angus Glens	ScA7C
30-May 03	Dorset Scrumpy Revived	BA7C

#### May

02	Benningbrough Hall	NECPWA
02	May Day Outing	SWA7C
08	Bluebell Run	BA7C
14-16	Eastern Expedition	ScA7C
15	Buttercup Bounce	750-Brooklands
22	Ryedale Folk Museum Rally - Hutton-Le-Hole	NECPWA
27-30	Galloway Run	ScA7C
27-June 05	North Devon Run	BA7C

#### June

04-05	Autokarna	PWA7C
08	A Float in a Boat	BA7C
09-14	Molentocht Windmill Run	PWA7C
12	Bromley Pageant of Motoring	Big7R
12	National Rally, Bryngarw	SWA7C
15	Bring Your Car Night	750-N.Herts
17-19	Borders Raid	ScA7C
17-19	Bristol OLD DOWN Rally	BA7C
19	Friars' Rally and Summer Fayre	A7OC
18-19	Murton Park Rally, Murton, York	NECPWA
24-26	Castleman Rally	DA7C
25-26	Sledmere House Rally and Nostalgia Week-end, Drifffield, E. Yorks	NECPWA
26	North Herts Rally	750-N.Herts
29	Evening Treasure Hunt	750-Brooklands

## Attachment 5a: The Austin Seven Clubs' Association Calendar of Events in 2011 – cont.

### July

02	Beaulieu Run	750-N.Herts
03	National Austin 7 Rally – Beaulieu	750-HQ
10	Hanbury ?	MA7C
16-23	Yorkshire Experience	750-N.Yorks/ N. Herts
16-23	Yorkshire Experience	Big7R/PWA7C
17	Newark Park Rally	750-Western
17	Longbridge Rally	MA7C
20	Joint A7 meeting at Wellow – Derby/Lincs/Sheffield Groups	PWA7C
22-24	Silverstone Classic Show	750-HQ/ N.Herts
24	Ripley Event	750-Brooklands
30-Aug 04	Summer Holiday – Resipole by Loch Sunart	ScA7C

### August

05-08	National Rally, Guidtown 40 <sup>th</sup> Anniversary	ScA7C
07	Charity Run – Livability	750-N.Herts
14	Woburn Rally	750-N.Herts
21	Inkpen Revisted	BA7C
26-29	Piddle in the Hole	BA7C
27	Sevens' Saunter	ScA7C
27-28	Silverstone Summer Festival	750-HQ
29	Knebworth Rally (Club stand)	750-N.Herts
29	Littlewick Show	A7OC
29	Pontaurdulais Agricultural Show	SWA7C
31-06	Normandy Trip	SWA7C

### September

TBA	Rural Life Museum, Tilford, Surrey	750-Brooklands
04	Dauntsey Dawdle	BA7C
16-18	Shitterton Run	BA7C
17-18	25 <sup>th</sup> Anniversary L'Amble d'Automne	750-N.Herts
23-25	Geordie Jaunt	ScA7C
25	Stanford Hall (Provisional date)	MA7C
25	Autumn Amble	A7OC

### October

01-02	Escape to Kames	ScA7C
09	Autumn Ramble	750-N.Herts
09	Forest of Dean Run	BA7C
09	Newport Transporter Bridge Run	SWA7C
30	Autumn Leaves Run	MA7C

### November

06	London to Brighton – Veteran Car Run	750-HQ
18-20	Winter Week-end and AGM	ScA7C

### December

26	Boxing Day Run	BA7C
26	Boxing Day Run	ScA7C
31-Jan 01	New Year's Eve Run and Party	BA7C

## **Attachment 5b: A7 Club Events in 2011**

### **(i) Molentocht 2011 Goes, Zeeland, Nederlands June 9<sup>th</sup> -13<sup>th</sup>**

PLUS **possible extended tour** - sailing from either Hull/Harwich on the overnight boat on Wednesday 1<sup>st</sup> June, drive to the Hoorn area (about 100 miles) for an overnight stay and on to Sloten (about 70 miles) for the Elf Steden (Saturday 4<sup>th</sup> June) – about 140 miles.

**CONTACT: Dave and Maggie Dickinson**

**Station Lane House, Main Street, Darley, Harrogate HG3 2QF  
Telephone 01423 780060      E-mail dickinsond@fsmail.net**

### **(ii) Pre-War Prescott Garden Party and Hill Climb – 16 July 2011**

Invitation to Clubs for a relaxed day at Prescott and a chance to try the Hill!

**[www.prewarprescott.com](http://www.prewarprescott.com)**

**Contact: Ian Grace    [vintageminor@gmail.com](mailto:vintageminor@gmail.com)**

### **(iii) South Wales A7 Club Run**

**Mont St. Michel and Normandy  
31 August to 7 Sept 2011**

**Contact: Pam Hunt    Tel: 01437 899 966    E-mail: [Pamela-hunt@btconnect.com](mailto:Pamela-hunt@btconnect.com)**

# **Attachment 5c1: 90<sup>th</sup> Anniversary Celebrations 2012 at Warwick School**

**Location: Central to most UK A7CA members – Warwick School**

## **Planning Basis**

1. Planning, organisation and delivery to be undertaken by specific Clubs with specific tasks eg. promotion, registration, finance, regalia
2. Local Clubs do *only* what has to be done locally
3. Coordination and financial support by the A7CA
4. Planning assumption: 500 cars and 750 people

## **PROPOSED OUTLINE – January 2011**

### **Friday 20 July**

Morning	Set Up
Afternoon	Participants Arrive
Evening	DIY Feeding

### **Saturday 21 July**

Day	Display of Cars, Film Shows, Talks
Evening	Dinner/Party-Time/ Bar

### **Sunday 22 July**

Morning	Run Warwick Castle and Gaydon
Afternoon (5pm)	Presentations and Close

### **Monday 23 July**

Breakdown and Clean-up

## **Activities:**

- Display of Cars in Chassis Order
- Exhibition of Invited Cars
- Exhibition of Archives
- Autojumble (Seven W/S and others)
- Continuous Film Show

## **Other Attractions:**

- Easy walking distance of Warwick shops
- Short Trip to Leamington Spa

## **Facilities:**

- Large flat mown playing fields
- Ample space for caravans, Camper-homes, tents and trailers
- Showers and toilets
- Concert Hall

**Attachment 5c2 - cont: 90<sup>th</sup> Anniversary Celebrations 2012 at Warwick School  
- Organising Team – Early DRAFT – Jan 2011**

**Event Co-ordinators: Les and Joy Gammon A7CA**

**6 The Ridgeway, Warwick CV34 5SH**

**E-mail: lesgammon@hotmail.com**

**Tel: 01926 402228**

**Mob: 07786506600**

<b>Secretarial Support</b>	<b>Ian</b>	<b>Mason-Smith</b>	<b>hollybushcottage1@btinternet.com</b>
<b>Treasurer/Bookings</b>	<b>John</b>	<b>Wyett</b>	<b>jwyett@tiscali.co.uk</b>
<b>Archive Displays/Talks/Films</b>	<b>Phillip</b>	<b>Baildon</b>	<b>harbail@ntlworld.com</b>
<b>Advertising and Promotion</b>	<b>David</b>	<b>Morgan</b>	<b>d.morgan.riba@btclick.com</b>
<b>Website Promotion</b>	<b>Ilke</b>	<b>Cochrane</b>	<b>ilke@a7c.co.uk</b>
<b>Magazine Promotion</b>	<b>Robin</b>	<b>Boyce</b>	<b>robin.boyce@btopenworld.com</b>
<b>Planning/MA7C Support</b>	<b>Hazel</b>	<b>Gore</b>	<b>Hazelgore.pearl@live.co.uk</b>
<b>Party-Time (Sat) - ScA7C</b>	<b>Ruairridh</b>	<b>Dunford</b>	<b>Dunford1@aol.com</b>
<b>Rally Plates and Signage</b>	<b>Howard</b>	<b>Annett</b>	<b>howardannett@btinternet.com</b>
<b>Regalia &amp; Badges</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Run Organiser(s)</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Ticket Marshals</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Display Marshals</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Guest liaison</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Autojumble Manager</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Catering co-ordinator</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b>Bar co-ordinator</b>	<i>Offers</i>	<i>to</i>	<i>Les – copy Ian PLEASE</i>
<b><i>Others that we've forgotten!</i></b>	<b><i>Urgent</i></b>	<b><i>Contact</i></b>	<b><i>Les – copy Ian PLEASE</i></b>
<b>On-site Offers received to date:</b>			
<b>Austin 10 Drivers Club</b>	<b>Mike</b>	<b>Bevan</b>	<b>info@austintendriversclub.com&gt;</b>
<b>SWA7C</b>	<b>John</b>	<b>Williams</b>	<b>jonniejumble@googlemail.com</b>
<b><i>Many More Please!!</i></b>	<b><i>Offers</i></b>	<b><i>to</i></b>	<b><i>Les – copy Ian PLEASE</i></b>